

**AGENDA**  
**Monona Public Library Board**  
**Library Conference Room**  
**August 16, 2011**  
**7 p.m.**

- I. Call to Order**
- II. Public Appearances**
- III. Consent Agenda**
  - a. Minutes of July 19, 2011, meeting
  - b. Financial Report for July 2011
  - c. Monthly bills for July 14 – August 11, 2011
- IV. Information Items**
  - a. Library Activity Report
  - b. Buildings and Grounds
  - c. 2012 Budget proposals and discussion
- V. Closed Session**
  - a. Under Wisconsin Statutes Section 19.85(1) Considering Employment, Promotion, Compensation or Performance Evaluation of Any Public Employee over Which the Government Body has Jurisdiction or Exercises Responsibility (Compensation)
- VI. Reconvene in Open Session under Wisconsin Statutes 19.85**
- VII. Action Items to Approve**
  - a. Approve 2012 Operating Budget proposals
- VIII. Announcements**
  - a. Library closed Monday, September 5 for Labor Day
  - b. Sunday Hours resume Sunday, September 11
- IX. Adjournment**

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

**Minutes  
Monona Public Library Board  
Library Conference Room  
July 19, 2011**

Library Board Present: Andrew Taylor (Presiding), Val Edwards, Scott Munson, Mary O'Connor, Ben Redding, and Todd Stebbins

Also Present: Library Director Erick Plumb and Sally Buffat

Absent with prior notification: Melissa Zietz

**I. Call to Order**

Board President Taylor called the meeting to order at 7:02 p.m.

**II. Public Appearances**

**a. Doug Pahl of Aro Eberle Architects**

Doug Pahl, of Aro Eberle Architects, Inc. [116 King Street, Suite 202, Madison], appeared before the Board to give a Library Planning Presentation. The study's emphasis is to identify solutions to reenergize the Library space with an eye for how contemporary libraries are being used—with fewer books and more spaces for people to gather to share information. Proposed solutions included site usage concepts—interior & exterior, entry level & library level—in three (3) phases, ranging from minor improvements, to reevaluating the entry sequence, to extensive redesign including an outdoor amphitheatre and reconfigured / expanded ground-level layout.

**III. Consent Agenda**

- a. Minutes of June 21, 2011, meeting**
- b. Financial Report for June 2011**
- c. Monthly bills for June 16 – July 14, 2011**
- d. Revised Financial Report for May 2011**

Trustee O'Connor motioned, seconded by Trustee Stebbins, to remove item D from the Consent Agenda. Motion passed unanimously.

Trustee Munson motioned, seconded by Trustee Redding, to approve the Consent Agenda. Motion passed unanimously.

Munson motioned, seconded by Redding, to remove item D from the table. Munson motioned, seconded by Trustee Edwards to approve the Revised Financial Report for May 2011 (page 11). Motion passed unanimously.

**IV. Information Items**

- a. Koha Update**
- b. Library Activity Report**
- c. 2012 Budget discussion**
- d. Building and Grounds**

### KOHA Update

Discussion of SCLS President Paulson's letter address to Director Plumb (page 17) implying that libraries struggling with the new KOHA system are doing a poor job training their staff. Taylor expressed the need to respond back with another Board-to-Board letter and another appearance at their Board meeting. Redding offered to attend the next SCLS Board meeting with Taylor and Plumb.

SCLS has implemented five subcommittees to address future development. None of the subcommittees have met yet. Upgrades will be months away. Other Library directors and Board members are of the opinion that fixes cannot wait another twelve months, or however long it will take for fixes to be referred to / from subcommittees. All subcommittees are advisory only.

Monona Library is on pace to lose \$8,000 in fines this year due to Koha's implementation.

### Library Activity Report

The Library is beyond busy this summer with the Summer Reading Program, which is on track for 1000 participants! The SRP is running like a well-oiled machine, thanks to the great work of our staff—especially Karen Wendt and Toni Streckert—great adult and children volunteers, and great incentives. Due to the popularity of the Summer Reading Program, we are already running out of prizes.

Toni Streckert represented the Library in June at the Susan G. Komen Race for the Cure. Streckert made an acceptance speech to a crowd of 300 at the pasta dinner the evening before the race when the Library was selected from all the grantees to receive the original artwork for this year's race poster.

In addition to Komen activities, Streckert was interviewed for an article in the Wisconsin State Journal about the *Wizard Rock* concert.

Two new self-check machines have been installed at the main desk; the self-check machine that formerly was in the adult section is now in the children's section. Many patrons have embraced them as an addition to our services and are already using them.

The Library hired two LTE 11-hour staff to help with the busy summer season.

Last month Plumb talked about PC upgrades. Some Dane County Librarians are talking about going off SCLS's network by 2013. Those Libraries would purchase and service their own machines, which they could do as they have full-time technical services staff.

## 2012 Budget Discussion

Plumb has not received formal budget instructions yet. Preliminary budget work is being based on a 0% projection.

Plumb received preliminary numbers for Dane County's library reimbursement, which are down slightly from last year. Our reimbursement will be further decreased as Fitchburg Library gets established.

Plumb will have a draft budget for Board input at the August meeting.

## Building and Grounds

Building and grounds projects are all on hold temporarily. The Library has to start thinking of interior painting since it is highly encourage that we use allocated capitol funds this calendar year. The paint contract will go through a formal bid process.

### **V. Closed Session**

- a. Under Wisconsin Statutes Section 19.85(1) Considering Employment, Promotion, Compensation or Performance Evaluation of Any Public Employee over Which the Government Body has Jurisdiction or Exercises Responsibility (Compensation)

Trustee Edwards moved, seconded by Redding, to go into closed session under Wisconsin Statutes Section 19:85(1) at 8:35 p.m. Motion passed unanimously.

### **VI. Reconvene in Open Session under Wisconsin Statutes 19.85**

Trustee Stebbins moved, seconded by Edwards, to resume the meeting in open session, under Wisconsin Statutes Section 19.85(1) at 9:09 p.m. Motion passed unanimously.

### **VII. Action Items to Approve**

- a. Promotion of Library Secretary to Library Assistant III

Edwards moved, seconded by Redding, to approve the promotion of Sally Buffat from Library Secretary / Library Assistant II, current at a wage of \$14.04 an hour, to Library Assistant III, at a wage of \$15.58 an hour at 25 hours per week, effective August 1, 2011. Motion passed unanimously.

### **VIII. Announcements**

- a. Around the World Summer Reading Finale Event, July 27, 1 PM
- b. Live music, July 30 @ 2PM

### **IX. Adjournment**

Redding moved, seconded by Edwards, to adjourn the meeting. President Taylor adjourned the meeting at 9:12 p.m.

Recorder: Sally Buffat

Approved:

**CITY OF MONONA**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2011**

**LIBRARY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC CHARGES FOR SERVICE</u>					
202-46-41110-000 GENERAL PROPERTY TAXES	.00	438,957.00	438,957.00	.00	100.00
202-46-43720-000 COUNTY AID FOR LIBRARIES	.00	207,115.00	196,831.00	10,284.00	105.22
202-46-43730-000 COUNTY AID LIBRARY FACILITIES	.00	30,948.00	29,328.00	1,620.00	105.52
202-46-46110-000 COPIER RECEIPTS	144.98	1,134.23	3,000.00	( 1,865.77 )	37.81
202-46-46710-000 FINES	1,089.55	10,168.11	24,000.00	( 13,831.89 )	42.37
202-46-46710-341 CHILDRENS	138.75	1,283.75	.00	1,283.75	.00
202-46-46710-342 TEEN/ADULT PROGRAM REVENUE	125.00	273.59	.00	273.59	.00
202-46-46730-000 ROOM RENTALS	20.00	1,164.24	2,300.00	( 1,135.76 )	50.62
202-46-48900-000 OTHER REVENUES	.00	.00	1,100.00	( 1,100.00 )	.00
202-46-48900-100 VENDING MACHINE	252.27	1,608.65	3,800.00	( 2,191.35 )	42.33
202-46-49300-000 FUND BALANCES APPLIED	.00	.00	30,700.00	( 30,700.00 )	.00
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>	<b>1,770.55</b>	<b>692,652.57</b>	<b>730,016.00</b>	<b>( 37,363.43 )</b>	<b>94.88</b>
<b>TOTAL FUND REVENUE</b>	<b>1,770.55</b>	<b>692,652.57</b>	<b>730,016.00</b>	<b>( 37,363.43 )</b>	<b>94.88</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2011**

**LIBRARY FUND**

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<b>LIBRARY EXPENDITURES</b>						
202-55-55110-110	UNION STAFF SALARIES	10,198.96	71,485.70	88,812.00	17,326.30	80.49
202-55-55110-111	MANAGEMENT SALARIES	7,953.22	56,579.29	178,126.00	121,546.71	31.76
202-55-55110-112	SHIFT DIFFERENTIAL	24.25	237.26	600.00	362.74	39.54
202-55-55110-117	LONGEVITY PAY	.00	.00	500.00	500.00	.00
202-55-55110-119	WAGES, PART-TIME	8,279.22	54,698.15	99,894.00	45,195.85	54.76
202-55-55110-130	FICA	1,998.57	12,849.10	28,147.00	15,297.90	45.65
202-55-55110-131	WISCONSIN RETIREMENT	2,006.04	13,214.65	31,092.00	17,877.35	42.50
202-55-55110-132	LIFE & DISABILITY INSURANCE	13.82	96.05	375.00	278.95	25.61
202-55-55110-133	HEALTH INSURANCE	3,380.36	23,606.94	66,118.00	42,511.06	35.70
202-55-55110-134	PROFESSIONAL DEVELOPMENT	.00	492.30	2,000.00	1,507.70	24.62
202-55-55110-220	GAS & ELECTRIC UTILITIES	2,408.21	16,939.29	40,950.00	24,010.71	41.37
202-55-55110-221	TELEPHONE	31.64	594.10	1,200.00	605.90	49.51
202-55-55110-222	WATER & SEWER UTILITIES	32.30	1,166.59	3,600.00	2,433.41	32.41
202-55-55110-240	SERVICE CONTRACTS	740.43	17,009.91	38,000.00	20,990.09	44.76
202-55-55110-241	AUTO CIRCULATION SYSTEM RENTAL	.00	37,618.00	41,500.00	3,882.00	90.65
202-55-55110-310	OFFICE SUPPLIES	89.00	2,028.20	7,500.00	5,471.80	27.04
202-55-55110-312	POSTAGE	.00	5.15	477.00	471.85	1.08
202-55-55110-321	PUBLIC NOTICES	.00	.00	100.00	100.00	.00
202-55-55110-340	JANITORIAL SUPPLIES	387.00	1,131.30	2,000.00	868.70	56.56
202-55-55110-341	CHILDREN'S/YA SERVICES	779.99	2,986.78	2,250.00	( 736.78 )	132.75
202-55-55110-342	TEENS SERVICES	497.86	1,445.08	.00	( 1,445.08 )	.00
202-55-55110-344	CASH OVER/SHORT	.00	( 9.13 )	.00	9.13	.00
202-55-55110-350	EQUIPMENT MAINTENANCE & REPAIR	458.04	4,672.36	8,250.00	3,577.64	56.63
202-55-55110-351	BUILDING MAINTENANCE & REPAIR	21.90	3,785.40	8,250.00	4,464.60	45.88
202-55-55110-390	OTHER SUPPLIES & EXPENSE	.00	55.93	300.00	244.07	18.64
202-55-55110-700	SOUTH CENTRAL NET LENDER PYMT	.00	.00	975.00	975.00	.00
202-55-55110-702	LSTA GRANT EXPENDITURES	.00	( 73.24 )	.00	73.24	.00
202-55-55110-809	PERIODICALS & PAMPHLETS	.00	1,422.24	5,500.00	4,077.76	25.86
202-55-55110-810	PERIODICAL, PAMPLETS & AV SOFT	822.26	6,773.03	18,500.00	11,726.97	36.61
202-55-55110-811	ADULT BOOKS	230.50	8,158.56	17,500.00	9,341.44	46.62
202-55-55110-812	CHILDRENS BOOKS	14.50	4,419.34	10,500.00	6,080.66	42.09
202-55-55110-813	YOUNG ADULT BOOKS	( 120.00 )	828.48	2,500.00	1,671.52	33.14
202-55-55110-814	LARGE PRINT BOOKS	99.73	1,606.80	2,500.00	893.20	64.27
202-55-55110-815	REFERENCE BOOKS	.00	.00	200.00	200.00	.00
202-55-55110-817	ELECTRONIC INFO SOURCES	.00	2,317.50	4,000.00	1,682.50	57.94
202-55-55110-819	VENDING MACHINE EXPENSE	144.00	803.00	2,300.00	1,497.00	34.91
<b>TOTAL LIBRARY EXPENDITURES</b>		<b>40,491.80</b>	<b>348,944.11</b>	<b>714,516.00</b>	<b>365,571.89</b>	<b>48.84</b>
<b>TRANSFERS</b>						
202-55-59210-212	ACCOUNTING SERVICES	.00	.00	4,500.00	4,500.00	.00
202-55-59210-510	INSURANCE	.00	.00	11,000.00	11,000.00	.00
<b>TOTAL TRANSFERS</b>		<b>.00</b>	<b>.00</b>	<b>15,500.00</b>	<b>15,500.00</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>40,491.80</b>	<b>348,944.11</b>	<b>730,016.00</b>	<b>381,071.89</b>	<b>47.80</b>

**CITY OF MONONA**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 7 MONTHS ENDING JULY 31, 2011**

**LIBRARY FUND**

	PERIOD PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
NET REVENUES OVER EXPENDITURES	( 38,721.25 )	343,708.46	.00	343,708.46	.00

## Summary of Invoices Posted July 14 - August 11, 2011

Accounts Payable by Vendor	Account Code	Description		
<b>Gas &amp; Electric Utility</b>	<b>202-55-55110-220</b>			
MG&E		gas & electric	\$	2,941.82
<b>TOTAL GAS &amp; ELECTIC UTILITY</b>			<b>\$</b>	<b>2,941.82</b>
<b>Telephone</b>	<b>202-55-55110-221</b>			
TDS		monthly service	\$	60.81
Charter		internet service	\$	31.64
<b>TOTAL TELEPHONE</b>			<b>\$</b>	<b>92.45</b>
<b>Service Contracts</b>	<b>202-55-55110-240</b>			
Clean Power		service for July	\$	1,866.71
Corporate Business Systems		8/21-11/20/11	\$	223.10
Illingworth-Kilgust Mechanical		7/1-7/31/11	\$	517.33
SimplexGrinnell		6- year maintenance	\$	126.18
<b>TOTAL SERVICE CONTRACTS</b>			<b>\$</b>	<b>2,733.32</b>
<b>Office Supplies</b>	<b>202-55-55110-310</b>			
Gaylord		spine labels	\$	122.90
<b>TOTAL OFFICE SUPPLIES</b>			<b>\$</b>	<b>122.90</b>
<b>Janitorial Supplies</b>	<b>202-55-55110-340</b>			
Messner Incorporated		toilet tissue, paper towel	\$	387.00
VISA: Copps		swiffer duster	\$	8.79
<b>TOTAL JANITORIAL SUPPLIES</b>			<b>\$</b>	<b>395.79</b>
<b>Children's Programming</b>	<b>202-55-55110-342</b>			
VISA: Great Dane Pub	general	1/2 lunch Megan M & Del	\$	13.98
<b>TOTAL CHILDREN'S PROGRAMMING</b>			<b>\$</b>	<b>13.98</b>
<b>YA &amp; Outreach Services</b>	<b>202-55-55110-342</b>			
Copps in-store charge	SRP	cooking demo supplies	\$	9.19
VISA: Great Dane Pub	general	1/2 lunch Megan M & Del	\$	13.98
VISA: Fraboni's	great stories	MG21 meeting food	\$	32.44
<b>TOTAL YA &amp; OUTREACH SERVICES</b>			<b>\$</b>	<b>55.61</b>
<b>Building Maintenance</b>	<b>202-55-55110-351</b>			
Arndt & Sons Plumbing, LLC		augered sink, new drain	\$	243.14
<b>TOTAL BUILDING MAINTENANCE</b>			<b>\$</b>	<b>243.14</b>
<b>Vending</b>	<b>202-55-55110-819</b>			
Pepsi-Cola Company		soda	\$	201.50
<b>TOTAL VENDING</b>			<b>\$</b>	<b>201.50</b>
<b>Services/Contract/Supplies Subtotal</b>			<b>\$</b>	<b>6,404.72</b>



LIBRARY ACQUISITIONS				
<b>CDs &amp; DVDs</b>		<b>202-55-55110-810</b>		
Audio Editions		CDs	\$	300.44
Baker & Taylor		DVDs	\$	368.56
VISA: Sugar Shack Records	local music	CDs	\$	62.71
VISA: Strictly Discs	local music	CDs	\$	116.92
VISA: B-Side Records	local music	CDs	\$	107.52
VISA: B-Side Records	local music	CDs	\$	73.78
VISA: Exclusive	local music	CDs	\$	17.39
<b>TOTAL CDs &amp; DVDs</b>			<b>\$</b>	<b>1,047.32</b>
<b>Adult Books</b>		<b>202-55-55110-811</b>		
Baker & Taylor		adult books	\$	1,256.05
<b>TOTAL ADULT BOOKS</b>			<b>\$</b>	<b>1,256.05</b>
<b>Children's Books</b>		<b>202-55-55110-812</b>		
Baker & Taylor		children's books	\$	1,246.20
<b>TOTAL CHILDREN'S BOOKS</b>			<b>\$</b>	<b>1,246.20</b>
<b>Young Adult Books</b>				
DEPOSIT		CASH DONATION	\$	(120.00)
Baker & Taylor		YA	\$	606.89
<b>TOTAL YOUNG ADULT BOOKS</b>			<b>\$</b>	<b>486.89</b>
<b>Large Print Books</b>		<b>202-55-55110-814</b>		
Gale		large print	\$	191.15
<b>TOTAL LARGE PRINT BOOKS</b>			<b>\$</b>	<b>191.15</b>
<b>Library Acquisitions Subtotal</b>			<b>\$</b>	<b>4,227.61</b>
<b>TOTAL EXPENDITURES Posted July 14 - August 11, 2011</b>			<b>\$</b>	<b>10,632.33</b>

# Library Activity Report, July 2011

	2010 July	2011 July	2010 YTD	2011 YTD	July '11/'10 diff by #	July '11/'10 diff by %	Yr Diff	Comparison Year %	
<b>Circulation</b>									
	Total	27413	25267	173995	168151	-2146	-7.8	-5844	-3.3
<b>Self-Checkout CKOs</b>	4930	12572	34015	39998	7642	255	5983	17.6	
<b>Patron Internet Sessions</b>	1998	1798	11291	11168	-200	-10.1	-123	-1.1	
<b>Library Visits</b>	15132	16588	88644	87104	1456	9.6	-1540	-1.7	
<b>Adult Programs</b>	0	5	17	28	5	500	11	64.7	
<b># attended</b>	0	160	373	907	160	1600	534	243	
<b>YA Programs</b>	4	2	40	19	-2	-50	-21	-52.5	
<b># attended</b>	45	52	784	873	7	15.55	89	11.4	
<b>Children's Programs</b>	18	20	168	158	2	11.1	-10	-6	
<b># Attended</b>	741	984	4208	4224	243	32.8	16	0	

## **MONONA PUBLIC LIBRARY**

### **DIRECTOR'S REPORT FOR BOARD MEETING**

**August 16, 2011**

**Erick Plumb**

#### **LIBRARY ACTIVITY IN JULY 2011 & EARLY AUGUST 2011**

We are very pleased to say that over 1,000 patrons of all ages participated in this year's Summer Reading Program. Attendance at programming was also higher. It was one of the Library's busiest summers on record. Our staff and volunteer corps are to be saluted for their success!

Our circulation and gate counts continue to run just shy of 2010's record-setting pace. Circulation slumped a bit in July, while we had our highest gate count of the year.

#### **KOHA ISSUES**

The much-needed Koha upgrade happened on August 4. This upgrade did fix many bugs relating to system speed, fines and fees management (no more double-fines for a single item!) and also some of the problems that have plagued the holds system. It did nothing, however, to address search functionality, the most troublesome part of Koha.

Trustee Ben Redding spoke at the August 8 meeting of the SCLS Board of Trustees regarding the difficulties he has had navigating Koha as a patron. The response of the Board was tepid at best, with one member agreeing with the issues Redding raised, while another stated that she "has found everything she's looked for." Board President Gary Poulson stated that he did not know what to keep telling member libraries and their patrons that remain frustrated with Koha. Monona Library Board President Andrew Taylor addressed the June meeting. Other Dane County Library Directors plan on bringing Board members and patrons to future SCLS meetings.

I continue to work closely with some of my colleagues at other Libraries on ways to continue to press for changes at a more-satisfactory speed.

#### **FACILITIES AND EQUIPMENT**

Our boiler replacement project continues, if a bit slowly. Workers from Kilgust were here the week of August 8 replacing more parts of the HVAC system. We await word on a date for work to begin on the ducts in the Children's Room.

#### **BUILDING PROJECTS**

Matt Aro and Doug Pahl of Aro Eberle Architects met with me on August 12 to discuss the final building study plans. The report will be provided to the Board prior to the August Board meeting.

I will be meeting with SCLS design consultant Deb Haeffner and some staff on August 17 to discuss interior painting color schemes and new modular circulation furniture options to replace the circulation desk.

## **LIBRARY SERVICES AND PROGRAMS**

We received a \$2,500 grant from the New Harvest Foundation of Madison ([www.newharvestfoundation.org](http://www.newharvestfoundation.org)) to establish an LGBT Teen/Young Adult Collection. The collection will feature fiction and non-fiction relating to LGBT issues, aimed especially at teens. Materials for parents, friends, and family will also be a part of the collection. Public libraries have a duty to serve as a safe space for teens to find information; this collection furthers this goal.

### **July 2011 Monthly Report Teen & Adult Outreach Services**

<b>Programs</b>	<b>Attendance</b>	<b>Programs</b>	<b>Notes</b>
<b>(T=teen; A=adult, E=everyone)</b>			
Make a Mosaic Recycled Art	22	1	A/T
Drumming With Elmore for Teens & Adults	30	1	A/ T
Teen Lit for Adults	10	1	A
Sr Center Book Talk (Megan)	7	1	A
MG21 Alt High School Summer Book Club	8	1	T
Komen books/cooking demo @ Gilda's Club*	25	1	E
Bunky's Café cooking program	55	1	A/T
Local bands concert/local music collection	50	1	E
<b>Totals</b>	<b>207</b>	<b>8</b>	

#### **Meetings:**

TAB officers	4	1 (7/11)	
Gilda's Club Program Director (at MOO)	4	1(7/27)	discussing client needs for satellite collection

#### **Notes re programs and other activities**

- I. \*The cooking program with Barbara Wright (chef and local foods promoter) at Gilda's Club represented our first satellite program (funded by the Komen grant) to introduce the Komen collection at Gilda's and to bring several baskets of books on cancer, cooking and nutrition from our collection for remote checkout. The remote checkout procedure worked well and many attendees left with books. Gilda's Club feedback was quite enthusiastic about the program and collaboration.
  
- II. Our library extended the Great Stories program collaboration with MG21 in a summer book discussion for MG21 students. Rebecca Fox-Blair, executive

director of MG21/principal attended. The focus was on individual book talks/recommendations, with each participant bringing a book to summarize and share. Refreshments were provided by the remainder of the Great Stories grant and all participants signed up for the Summer Reading Program at the event. The presentations included both young adult and adult fiction and book giveaways (ARC copies) concluded the evening.

- III. The Bunky's Café Cooking demo was also a great success and we easily filled our quota of 50 participants. Bunky's donated the manpower and the majority of the food (only charging us \$65 for the program) as part of their community outreach. A full meal and cooking lesson was provided (chicken, vegetarian and gluten free pasta dish choices, as well as cannoli making instruction). The event was part instruction and part Q & A. Bunky's was happy with the response and turnout and indicated they would like to return for a similar program in 2012. Audience response was also very positive
- IV. Our second local music concert featured Andy Nath again and a local college band, The Rose Lights. It was held outside and also featured the new local music collection, funded by the Friends of the Library. Andy Nath, staff member, researched and developed the collection and was able to get roughly 20 CDs donated from local artists in addition to the ones purchased at area music stores. The focus is on the wonderful diversity of our Madison area music community. We are in the process of marketing, labeling, and establishing special shelving for this collection.

### **Youth Services Monthly Report for July 2011**

<b>Programs/Storytimes</b>	<b>Attendance</b>	<b>Programs</b>	<b>Notes</b>
Baby Storytimes	43=12, 15, 16	3	
Picture Book	119=39, 35, 45	3	
Toddler Storytimes	94=32, 28, 34	3	
School-Age 4-8	21=8, 13	2	
Read to a Dog	12	1	Sophie, standard poodle 7/5
Class Visit	35	1	Summer School group
Out of This World	75	1	Deborah Proctor 7/6
Drum Circle	78	1	Elmore Lawson 7/13
Feathers, Furs, Tipis	101=76, 25	2	Debra Morningstar 7/20
Cooking Around the World	56=21, 35	2	Stories and make your own tacos
Around the World finale	350	1	Passport Adventure 7/27
<b>TOTAL</b>	<b>984</b>	<b>20</b>	

*Notes from Karen:*

- 5: Met with Christina about her practicum outline
- 12: Department Head Meeting
- 19: Department Head Meeting
- 25: Met with Christina and her teacher about her practicum grade

## 26: Department Head Meeting

### *Storytime Themes*

The same theme was used for the baby, toddler, picture book and school-age storytimes but each had content specially designed for each age level. The school-age program “Open a Book, Open the World” had a recurring mapping activity that children worked on each week, in addition to books and games related to the theme. The two weeks in July included: *Getting Around: Transportation Around the World* and *Houses and Homes Around the World*.

### *Wednesdays at One*

The family fun events were sponsored by The Friends of the Monona Public Library. We also had sponsorship from The AmericInn of Monona who donated a free room for Debra Morningstar. For the 7/27 finale event, we had a donation of Lemon-Ice from Culver’s on Cottage Grove and the New Glarus KinderChor group singing songs from Switzerland.

### *Summer Reading Program*

1005 people registered for the “One World, Many Stories”, “You Are Here”, and “Novel Destinations” reading programs- four groups: Read to Me, K to 5<sup>th</sup>, grades 6 to 8, and the HighSchool/Adult level. Not only did we break a record for registration, but we are getting good participation of readers coming in to collect prizes and therefore, running out. However, area libraries have generously shared their extra coupons and SCLS sent us some picture books to use as prizes. So while we ran out of the advertised prizes, everyone is getting something when they come in to collect.

## **ACTION ITEMS**

- a. Approve 2012 Budget Proposals

Aro Eberle Architects, Inc.

116 King Street  
Suite 202  
Madison, WI 53703

# Invoice

Date	Invoice #
8/5/2011	427

Bill To
Monona Public Library Erick Plumb 1000 Nichols Rd Monona, WI 53716

Description	Amount
Library study, 60% complete	5,400.00
<b>Total</b>	<b>\$5,400.00</b>



08/09/2011

Toni Streckert, Outreach Coordinator  
Monona Public Library  
1000 Nichols Road, Monona, WI 53716

Dear Toni

I am pleased to inform you that the New Harvest Foundation Board of Directors has voted to award \$2,500 for your grant proposal: LGBT Teen/Young Adult Collection. Your grant proposal was thorough and well written and presented. It certainly is a worthwhile project and a valuable service to our LGBT communities.

We very much appreciate the outstanding work that your organization is doing in our communities and are very pleased to be able to support your activities with this grant.

Enclosed are two copies of the contract. Please read the contract carefully. Please sign both of them and return them within the next 60 days to New Harvest Foundation, P.O. Box 1786, Madison, WI 53701. Please note that New Harvest Foundation policy requires contracts to be returned within 60 days or the award will be withdrawn. We have also enclosed our project final report forms. At the end of the project, please complete the form and return it along with other requested information to us by the date indicated in the contract. Thanks for your cooperation.

If you have any question regarding this award, please feel free to call me at 438-1571.

Sincerely,

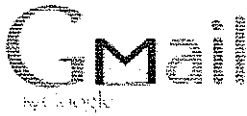
A handwritten signature in cursive script that reads "Lisa Hart".

Lisa Hart  
Grants Screening Chair

FUNDING LGBT COMMUNITIES SINCE 1984

PO Box 1786 Madison, WI 53701-1786  
608-256-4204 Email: nhf@chorus.net  
www.newharvestfoundation.org





Erick Plumb <eplumb@mononalibrary.org>

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## Gratitude

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Pamela <pamela@scls.lib.wi.us>

Thu, Aug 11, 2011 at 12:52 PM

Reply-To: pamela@scls.lib.wi.us

To: redding.benjamin@gmail.com

Cc: Erick Plumb <eplumb@mononalibrary.org>

Dear Mr. Redding:

On behalf of our Library Board, Library Staff, myself and Library Patrons, I want to thank you for addressing the SCLS Board at their August meeting. It was helpful for the members to hear from a *super user* about barriers that have been put into place with the new ILS. I was disappointed to hear some comments from two members of the board, but I do think there are two members, possibly three, who are very interested in a strategic plan to move the system forward with solutions.

We welcome your continued thoughts and feedback, as we work together to help the SCLS Board and administration understand how they can play an important role in the solution.

Thanks for advocating for libraries!

Sincerely,  
Pamela K. Westby  
Middleton Public Library

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 **pamela.vcf**  
1K

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Erick Plumb <[eplumb@mononalibrary.org](mailto:eplumb@mononalibrary.org)>

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## [link-announce] Problem with Koha email server

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Heidi J. Oliversen <[hjo@scls.lib.wi.us](mailto:hjo@scls.lib.wi.us)>

Thu, Aug 11, 2011 at 2:31 PM

To: [link-announce@scls.lib.wi.us](mailto:link-announce@scls.lib.wi.us)

Some SCLS patrons are receiving "Hold Pickup Available" notices for patrons in Nebraska. There seems to be a bit of a problem with our Koha email server; I've reported the two examples libraries have sent me. Please tell your patrons that we apologize for any problems this has caused. I will update the status-wiki when it is fixed/corrected.

Heidi O.

--

"Helping member libraries provide the best possible service to the public."

Heidi Oliversen  
Circulation Technology Specialist  
South Central Library System  
[hjo@scls.lib.wi.us](mailto:hjo@scls.lib.wi.us) 608-242-4711

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[link-announce mailing list](#)  
[link-announce@lists.scls.lib.wi.us](mailto:link-announce@lists.scls.lib.wi.us)  
<http://lists.scls.lib.wi.us/mailman/listinfo/link-announce>

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**Madison Affiliate**  
8030 Excelsior Drive, Suite 306  
Madison, WI 53717  
608.836.1083 800.435.3405  
www.komenmadison.org

August 8, 2011

Toni Streckert  
Erick Plumb  
Monona Public Library  
1000 Nichols Rd.  
Monona, WI. 53716

Dear Toni and Erick,

I am pleased to inform you that the grant change that was submitted by the Monona Library was reviewed and accepted by our independent group of reviewers. They understand the state budget constraints and realize the reallocation of your funds will be necessary to support your Komen grant.

We look forward to working with you and Sally and appreciate all you do to promote breast health awareness in your community and all of South Central Wisconsin.

The grant timeline will remain the same April 1, 2011 through March 31, 2012. A six month progress report will be due October 1, 2011 and a final report will be due within 45 days of the expiration of the contract.

All of us at the South Central Wisconsin Affiliate are pleased to accept this change to your budget categories and look forward to working with you throughout the grant cycle.

Sincerely,

  
Pam Bartel  
Grants Coordinator

Three simple steps to early detection are regular mammograms, clinical exams and breast self-exams.