

FINANCE AND PERSONNEL COMMITTEE MINUTES  
October 17, 2011

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 7:00 p.m.

Present: Mayor Robert Miller, Aldermen Jim Busse and Douglas Wood

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Police Chief Walter Ostrenga, Public Works Director Dan Stephany, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Busse, seconded by Alderman Wood to approve the minutes of October 3, 2011, was carried.

A motion by Alderman Busse, seconded by Alderman Wood to approve the minutes of October 10, 2011, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

A motion by Alderman Wood, seconded by Alderman Busse to Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Monona Drive Phase 2 Land Acquisition). On a roll call vote, all members voted in favor of the motion.

After reconvening in Open Session:

Public Works Director Stephany reported he asked four providers to submit proposals for refuse collection and three responded with three-year contracts. Veolia also provided a five-year contract, which the Public Works Committee approved. There will be dumpsters at multi-family buildings of 3 to 8 units to minimize the number of carts at the curb. Collection will be automated and provided on Tuesdays and Wednesdays. The \$65,000 projected recyclables rebate is based on current market prices. Residents would pay a one-time rental fee of \$45 to \$55 on their property tax bill for a black cart stenciled "Property of the City of Monona". Cart purchase would be in the Operating Budget. A fuel surcharge is included. Projected first-year savings is \$143,000.

Large item pick-ups are contracted by the resident directly to the provider. Costs will be in the contract. Pick-up of these items will be one day per month to keep the City clean. Public Works Department staff will police this and contact residents if items are left out at the curb without a contract or too far in

advance of the pick-up day. Ordinance changes are required and would address this, and items would be removed at the resident's expense.

Alderman Wood requests a report of five years of recycling rebates to show the market history, with the high and low amount compared.

Alderman Busse reported savings of bi-weekly refuse pick-up is not discussed in the RFP. It is assumed to be undesirable, especially during the summer due to flies and stench, but questions whether the option was discussed. Public Works Director Stephany reported most communities do weekly pick-up.

A motion by Alderman Busse, seconded by Alderman Wood to approve Resolution 11-10-1812 Approval of 5-Year Automated Curbside Solid Waste and Recycle Agreement with Veolia Environmental Services, was carried.

Mayor Miller directs staff to inform residents of these changes as soon as possible.

Finance Director Houtakker and City Administrator Marsh reviewed Accounts Payables and answered member's questions. Mayor Miller requests rebate credit cards be explored. Police Chief Ostrenga explained a large credit card purchase that was made with donation funds.

A motion by Alderman Busse, seconded by Alderman Wood to accept the General Fund Accounts Payable Checks Dated September 30 through October 13, 2011, was carried.

#### MISCELLANEOUS BUSINESS

There was no Miscellaneous Business.

#### ADJOURNMENT

A motion by Alderman Wood, seconded by Alderman Busse to adjourn, was carried. (7:37 p.m.)

Joan Andrusz  
City Clerk