

**Minutes**  
**Monona Public Library Board**  
**In Library Upper Level**  
**July 20 2021, 7:00 p.m.**

**I. Roll Call**

Library Board Trustees Present: Sue Carr, President; Roselyn Ebel, Secretary; Jennifer Kuhr, Alder; Jennifer Fonner, School Board Representative; Erinn Monroe-Nye, Community Representative; Todd Stebbins, Vice President  
Library Board Trustees Absent: Mary Anderson, Community Representative  
Library Staff Present: Director Claringbole

**II. Call to Order**

President Carr called the meeting to order at 7:05 p.m.

**III. Approval of Minutes**

Alder Kuhr motioned to approve Minutes for June 2021. Trustee Fonner seconded. Motion passed.

**IV. Consent Agenda**

A. Review of and Approval of Bill Payments, Financial Report and Activity Report  
Trustee Ebel motioned to approve Bill Payments, Financial Report, and Activity Report for June 2021. Alder Kuhr seconded. Motion passed.

**V. Library Directors Report**

- A. Meeting Rooms  
Director Claringbole is proposing to eliminate fees for non-profits renting meeting rooms and slightly raising the fees for other groups. The new fees are still well below other comparable libraries.
- B. Summer Reading Program  
Doing relatively well, better than last year. The Drag story hour was very well attended (over 200 attendees).
- C. Tool Library  
The library will not be using any power tools but will be taking the hand tools for the tool library. The tools will be acquired this summer and then cataloguing them will begin.
- D. Homeless Community Resources  
Claringbole shared the Library's efforts to identify and provide resources for homeless patrons.

**VI. Board Discussion Topics**

A. HVAC and the City Funding  
Director Claringbole shared the latest proposal for paying for and timetable for the HVAC project as listed in the agenda packet.

**B. Signage Bids**

Two quotes have been received. The Board provided feedback to Claringbole about placement, size, colors, etc. and asked to see samples at next meeting.

**C. Capital Budget**

Claringbole shared the drafted capital improvements requests, including moving the dumpster structure; GEM outreach vehicle; upper level restroom remodel.

The Board shared their feedback regarding the outreach vehicle and how it could be used; ongoing costs; etc. While the Board loves the idea of further outreach and a “mobile library,” they caution to make sure it’s completely thought through in terms of size, street legality, safety, time needed to dedicate to the additional programming, etc.

**D. Values**

The board offered feedback on wording for the values. The Board will vote on them in August.

**E. Recruitment for Open Position**

The position is posted for the Library Board seat to be opening. Please share with community-minded individuals you know who may be interested.

**VII. Board Votes**

**A. Vote to approve Capital Budget Ideas**

Vice President Stebbins motioned to approve the Capital Budget projects ranking first the dumpster moving and second the upper level bathroom remodel. Trustee Monroe-Nye seconded. Motioned passed.

**B. Vote to approve up to \$3000 from Fund Balance for new bilingual signage**

President Carr motioned to approve the expenditure of up to \$3000 from the Fund Balance for signage. Vice President Stebbins seconded. Motion passed.

**C. Election of Officers**

Alder Kuhr motioned to approve the elections of Mary Anderson as President, Todd Stebbins as Vice President, and Rose Ebel as Secretary.

President Carr seconded. Motioned passed.

**VIII. Announcements**

- A. Next Board Meeting is August 17 at 7:00 p.m. in the library.

**IX. Adjournment**

Trustee Anderson motioned to adjourn the meeting. Alder Kuhr seconded. President Carr adjourned the meeting at 9:07 p.m.

Minutes recorded by Roselyn Ebel  
Minutes Approved August 17, 2021