

FINANCE AND PERSONNEL COMMITTEE MINUTES
July 17, 2023

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:45 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood and Patrick DePula (via Zoom)

Also Present: Administrator Neil Stechschulte, Public Works Director Dan Stephany (via Zoom), Public Works Project Manager Brad Bruun (via Zoom), Director of Planning & Community Development Doug Plowman, Finance Director Marc Houtakker, and City Clerk Alene Houser

APPROVAL OF MINUTES

Motion by Alder Wood, seconded by Alder DePula, to approve the Minutes of the June 5, 2023 and June 19, 2023 Finance & Personnel Committee meeting. Motion carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

6.A Consideration and Possible Action on Renew Monona Loan Program Request for Lauren and David Rigby, 5001 Midmoor Road.

Director Plowman explained the applicant is applying for a loan through the Home Improvement Program. They will be adding a new solar array and associated utility upgrades. The total cost of improvements is \$24,565, which qualifies for a maximum loan amount of \$12,282.50. This project is also eligible for tax credits of approximately 30%, pursued after the fact. If taking these credits into account 50% of the award would be \$8,597.75.

Motion by Alder Wood, seconded by Alder DePula, to approve Renew Monona Loan Program Request for Lauren and David Rigby, 5001 Midmoor Road for \$12,282.50. Motion carried.

6.B Consideration of Resolution 23-7-2632 Award of Contract for 2023 Public Works Garage HVAC Improvements.

Manager Bruun explained that JM Brennan provided the low base bid of \$52,860. This project is part one of a two-phase project to address larger HVAC problems at the Public Works garage. The project came in lower than the budget amount of \$110,000 due to a portion being removed that will be included with the 2025 rooftop and building envelope portion of the project. Project is necessary due to code requirements, comfort and function.

Motion by Alder DePula, seconded by Alder Wood, to approve Resolution 23-7-2632 Award of Contract for 2023 Public Works Garage HVAC Improvements. On a roll call vote, all members voted in favor of the motion.

6.C Acceptance of General Fund Accounts Payable Checks Dated June 1 – July 13, 2023. (Documentation of invoices paid is available in the City Clerk's office.)

Interim Administrator/Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

Motion by Alder Wood, seconded by Alder DePula, to accept General Fund Accounts Payable Checks Dated June 1 – July 13, 2023. Motion carried.

ADJOURNMENT

Motion by Alder Wood, seconded by Alder DePula, to adjourn. Motion carried. (6:57 pm)

Alene Houser
City Clerk