

MONONA CITY COUNCIL MINUTES
June 17, 2019

The regular meeting of the Monona City Council was called to order by Mayor O'Connor at 7:00 p.m.

Present: Mayor Mary K. O'Connor, Alderpersons Doug Wood, Jennifer Kuhr, Kathy Thomas, Molly Grupe, Nancy Moore, and Andrew Kitslaar

Also Present: City Administrator Bryan Gadow, City Attorney William Cole, Community Development Authority Chairperson Tom Stolper, and City Clerk Joan Andrusz

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

City Clerk Andrusz distributed draft minutes prior to the meeting's start.

A motion by Alder Grupe, seconded by Alder Kitslaar to approve the Minutes of the June 3, 2019 City Council meeting, was carried.

APPEARANCES

Eric Redding of the Monona Community Festival to Discuss the Upcoming Festival on July 3-4. Changes include the VFW providing food sales along with various food carts, Police Department wives are working one night as a K-9 fund raiser, there will be wrist bands for the beer tent, and the layout of the grounds will be different. An account has been set aside for funds for City projects; Department Heads should contact him with proposals. The water wagon will be available to reduce the amount of discarded plastic water bottles and he will look into the possibility of changing the name of the Wife Carry. Advertising for the event and for volunteers will be on WVMO and those interested can visit the www.mononafestival.com website. He will also contact the Library and Recreation Department for help.

PUBLIC HEARING

There was no Public Hearing.

CONSENT AGENDA

A motion by Alder Kuhr, seconded by Alder Wood to approve the following, was carried:

1. Approval of Applications for 2019/2020 Operator Licenses:
 - a. Joseph D. Carriveau, O'Connell's Liquor
 - b. Ross A. Morey, O'Connell's Liquor
 - c. Gregory S. Davenport, Tower Inn
 - d. Olivia F. Serafini, Walmart

2. Approval of Application for 2019/2021 Operator License:
 - a. Marty L. Jahn, Breakwater
 - b. John A. Quale, Snicks Sportsman's Bar

3. Approval of Renewal Applications for 2019/2020 Operator Licenses:
 - a. Carl Riemer, Angelo's
 - b. Patricia M. O'Brien Beck, Independent
 - c. Sarah Paterson, Joe's Fire Station
 - d. Christy Torpy, Joe's Fire Station
 - e. Brad A. Nesbit, Silver Eagle Bar & Grill
 - f. Roberta J. Leen, Tower Inn

4. Approval of Renewal Applications for 2019/2021 Operator Licenses:
 - a. Kevin C. Olrick, Angelo's
 - b. Travis L. McGuigan, Snicks Sportsman's Bar
 - c. Seth S. J. Wolf, Speedway – Monona Drive
 - d. John R. Kunshek, Village Lanes
 - e. Patrick J. Richards, Waypoint Public House

5. Approval of Applications for 2019 Temporary Operator Licenses:
 - a. Shane Ebel, Monona Community Festival
 - b. Kristen K. Halverson, Monona Community Festival
 - c. Eric J. Redding, Monona Community Festival

6. Denial of Application for 2019/2020 Operator License:
 - a. Cassandra L. Smith, Advantage Sales and Marketing/Pick 'n Save

UNFINISHED BUSINESS

City Administrator Gadow reported that once the Renew Monona program is approved he will distribute marketing materials.

A motion by Alder Kitslaar, seconded by Alder Moore to approve Resolution 19-6-2358 Reauthorizing CDA "Renew Monona" Housing Stock Renewal Loan Program, was carried.

City Administrator Gadow reported there was a typographical correction on Page 3 of the following RFP. In the "Assessment Services" section number 21; the word "house" should be "hours".

A motion by Alder Thomas, seconded by Alder Kitslaar to approve Resolution 19-6-2359 Authorizing a Request for Proposals (RFP) for Contracted Assessment Services as corrected, was carried.

A motion by Alder Grupe, seconded by Alder Kitslaar to Convene in Closed Session under Wisconsin Statute Section 19.85(1)(e), Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Yahara Commons Development Agreement). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session the following Action on Items Arising from Closed Session (Yahara Commons Development Agreement) was taken:

A motion by Alder Thomas, seconded by Alder Kuhr to approve payment of Amendment #1 to the Developers Agreement in the amount of \$655,121 subject to a waiver that will be drafted by the City Attorney. On a roll call vote, all members voted in favor of the motion.

NEW BUSINESS

A motion by Alder Kitslaar, seconded by Alder Kuhr to suspend the rules and take action on Ordinance 6-19-718 Relating to Right-of-Way Permits, was carried.

City Administrator Gadow reported this was approved by the Public Works Committee and allows enforcement and “stop work” orders for those doing work without a permit.

A motion by Alder Kitslaar, seconded by Alder Grupe to approve Ordinance 6-19-718 Relating to Right-of-Way Permits, was carried.

City Administrator Gadow provided information on Resolution 19-6-2360 Approving a Memorandum of Understanding (MOU) for Use and Cost Sharing Between the City of Monona and the Monona Public Library. This codifies what’s been past practice and defines the cost share and use of certain rooms for City meetings, such as the Municipal Room, Board Room, and Forum Room as needed.

REPORTS

Alder Wood reported Jim Pflasterer is moving to McFarland and served at his last License Review Committee meeting last week.

Alder Kuhr reported the Landmarks Commission has scheduled the Monona Mound plaque dedication on August 17 with August 24 as the back-up date.

Alder Thomas reported she will be out of town June 28 through July 18. She questioned who is responsible for mowing the former Shopko store location’s grass. City Administrator Gadow responded the owners have been notified or the City will do the work and charge a fee. Alder Thomas questioned whether Capital Budget instructions have been given to staff and when that will be shared with the Council. City Administrator Gadow responded the plan is for two committee meetings with the limit set at \$2 million to keep funds for the future public safety building. Mayor O’Connor stated budgets are due to Finance Director Marc Houtakker by the first week of August.

Alder Moore reported the Sustainability Committee is meeting along with Renew Wisconsin at the Library on June 25, at 6:00 to 7:00 p.m. for the second listening session on the Madisun group solar buy project.

Alder Kitslaar reported the Tourism Commission will meet in August on a date to be determined. The Parks & Recreation Board had a successful neighborhood discussion on the Stonebridge Park redesign.

City Clerk Andrusz reported the Board of Review heard one walk-in case, all others were resolved beforehand. All but two liquor licenses have been distributed; she is waiting for payment on those two.

City Administrator Gadow reported that as of now the July 1 City Council meeting is cancelled. He sent staff a follow-up report to the flooding event tabletop exercise. After staff input is collected he will provide the report to the Council.

Mayor O’Connor reported the Operating Budget will be very tight. Some of that is due to staff going from no health insurance, or single coverage, to family coverage. She urges all to volunteer or attend the Monona Community Festival on July 3 and 4.

APPOINTMENTS

A motion by Alder Thomas, seconded by Alder Wood to approve the following, was carried:

1. Diane Steele to the Zoning Board of Appeals (effective immediately–April 2022).
2. Joe Forward to the License Review Committee (effective immediately– April 2021).

ADJOURNMENT

A motion by Alder Moore, seconded by Alder Grupe, to adjourn was carried. (7:41 p.m.)

Joan Andrusz
City Clerk