

## FINANCE AND PERSONNEL COMMITTEE MINUTES

April 3, 2023

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:31 p.m.

Present: Mayor Mary K. O'Connor and Alderperson Doug Wood

Also Present: Interim Administrator/Finance Director Marc Houtakker, Director of Administrative Services Leah Kimmell, City Attorney Bill Cole, Public Works Director Dan Stephany, and CDA Chair Tom Stolper

### APPROVAL OF MINUTES

There were no minutes for approval.

### APPEARANCES

There were no appearances.

### UNFINISHED BUSINESS.

- 5A. Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (4711-4601 Monona Drive, Springhaven Ave, LLC Development Agreement; Potential Real Estate Purchase).**

Motion by Alder Wood, seconded by Mayor O'Connor, to convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (4711-4601 Monona Drive, Springhaven Ave, LLC Development Agreement; Potential Real Estate Purchase). On a roll call vote, all members voted in favor of the motion.

- 5B. Reconvene in Open Session Under Wisconsin Statute Section 19.85(2).**

Upon reconvening in Open Session:

- 5C. Consideration of a Development Agreement Between the City of Monona and Springhaven Ave, LLC (Community Development Authority).**

Motion by Alder Wood, seconded by Mayor O'Connor, to approve a Development Agreement Between the City of Monona and Springhaven Ave, LLC. On a roll call vote, all members voted in favor of the motion.

### NEW BUSINESS

- 6A. Consideration of Resolution 23-4-2620 Award of Design and Bidding Services for the 2023-2024 Street and Utility Improvements Project.**

Director Stephany explained that the low bid was provided by MSA. MSA's engineer, Gregg Borucki, has worked with the City for many years and is familiar with the Tonyawatha neighborhood. Director Stephany is confident in MSA's bid, despite the fact that it's considerably lower than the other two bids.

Motion by Alder Wood, seconded by Mayor O'Connor, to approve Resolution 23-4-2620 Award of Design and Bidding Services for the 2023–2024 Street and Utility Improvements Project. Motion carried.

ADJOURNMENT

Motion by Alder Wood, seconded by Mayor O'Connor, to adjourn. Motion carried.  
(6:54 pm)