

FINANCE AND PERSONNEL COMMITTEE MINUTES
March 4, 2019

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Acting Mayor Wood at 6:32 p.m.

Present: Council President Doug Wood and Alderperson Andrew Kitslaar

Excused: Mayor Mary K. O'Connor

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, Public Works Director Dan Stephany, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Kitslaar, seconded by Acting Mayor Wood to approve the Minutes of the February 18, 2019 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Public Works Director Stephany reported the following Agreement was reviewed by the City Attorney will be reviewed by the Public Works Committee on March 6. It is similar to the one used on the Atwood Avenue, Tompkins Drive, and Monona Drive projects. Costs will be adjusted across the budget based upon the bids received, which are \$30,000 under the engineer's estimates.

A motion by Alder Kitslaar, seconded by Acting Mayor Wood to approve Resolution 19-3-2329 Approval of a Cost Sharing Agreement Between the City of Madison and the City of Monona for the Reconstruction of Bridge Road, was carried.

Public Works Director Stephany reported all three of the City's contracted engineers were asked for proposals for the following project but Vierbicher Associates declined as they don't have bridge expertise. MSA Professional Services was lower than Strand Associates. This will be reviewed by the Public Works Committee on March 6. Costs were reviewed; some will be in the Capital Budget. Bridge history and a review of the work needed was provided. A Dane County Bridge Aid grant with a 50% reimbursement will be applied for. Design cost won't exceed the stated amount. It is stated in the RFP that one lane will be open during construction.

A motion by Alder Kitslaar, seconded by Acting Mayor Wood to approve Resolution 19-3-2330 Approving a Proposal from MSA Professional Services for Design and Construction Administration Services for the Winnequah Road Bridge Replacement Project, was carried.

Finance Director Houtakker reported the following action is to authorize Financial Consultant Jeff Belongia to start working with bond holders for the 2019 Capital Budget borrowing. \$3.5 million is General Fund; the balance was broken down into accounts including TIF work. Mr. Belongia will present costs and interest rates at the next meeting; he has recommended non-taxable borrowing to achieve a lower interest rate. The Four Lakes Yacht Club settlement will come out of the Fund Balance, be replenished in 3 weeks, and then will come out of the TIF.

A motion by Alder Kitslaar, seconded by Acting Mayor Wood to approve Resolution 19-3-2332 Authorizing the Issuance and Sale of \$6,000,000 General Obligation Promissory Notes, Series 2019A. On a roll call vote, all members voted in favor of the motion.

City Administrator Gadow and members agree there is no need to Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Firefighters Local 311 contract).

City Administrator Gadow reported the following contract includes terms previously agreed to. If the City Council approves this tonight it will be finalized tomorrow. Finance Director Houtakker reported a light duty policy written by the Fire Chief was agreed to but was later taken out.

A motion by Alder Kitslaar, seconded by Acting Mayor Wood to approve Resolution 19-3-2333 A Resolution Approving the Terms of a Two-Year Contract with International Association of Firefighters Local 311, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions. Public Works Director Stephany explained the Homburg Contractors payment was for a water main that was purchased for another project but wasn't used. It will be used on the Bridge Road project for a cost savings. That project bid was reduced by that amount. City Administrator Gadow reported GEC will be used for building inspection services after a Planner is hired.

A motion by Alder Kitslaar, seconded by Acting Mayor Wood to accept the General Fund Accounts Payable Checks Dated February 15 through February 28, 2019, was carried.

A motion by Alder Kitslaar, seconded by Acting Mayor Wood to adjourn, was carried. (6:52 p.m.)

Joan Andrusz
City Clerk