

FINANCE AND PERSONNEL COMMITTEE MINUTES

February 6, 2023

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:01 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood and Kathy Thomas(via Zoom)

Also Present: Interim Administrator/Finance Director Marc Houtakker, City Attorney Bill Cole, Public Works Director Dan Stephany, Director of Planning & Community Development Doug Plowman, Project Manager Brad Bruun(via Zoom), and City Clerk Alene Houser

APPROVAL OF MINUTES

Motion by Alder Wood, seconded by Alder Thomas, to approve the Minutes of the January 17, 2023 Finance & Personnel Committee meeting. Motion carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

6.A Consideration of Resolution 23-2-2609 Amending the 2023 Capital Budget to Increase Funding for Truck Replacement Purchase.

Director Stephany explained that a new truck was ordered after the Capital Budget was approved in November 2021 and was notified in December 2022 that Ford cancelled that order. The Assistant Director of Public Works found a chassis after contacting more than two dozen vendors. Due to delays and material shortages, dealerships are unable to honor state contract pricing, seeking \$18,330 for truck replacement purchase. Interim Administrator Houtakker explained the Broadway reconstruction project from 2022 came in under budget by \$25,000, which goes back to the general fund. This capital budget increase along with the capital budget increases for a dump truck purchase and Atwood Avenue improvements are fully covered by that savings.

Motion by Alder Thomas, seconded by Alder Wood, to approve Resolution 23-2-2609 Amending the 2023 Capital Budget to Increase Funding for Truck Replacement Purchase. Motion carried.

6.B Consideration of Resolution 23-2-2610 Amending the 2023 Capital Budget to Increase Funding for Dump Truck Purchase.

Director Stephany explained that the capital budget was approved before the state cancelled the contract pricing for new vehicles. Ewald is trying their best to keep pricing as close as possible to state contract however they cannot guarantee production or pricing. The budget amendment of \$8,550 is covered by the Atwood Avenue project that came in under budget.

Motion by Alder Thomas, seconded by Alder Wood, to approve Resolution 23-2-2610 Amending the 2023 Capital Budget to Increase Funding for Dump Truck Purchase. Motion carried.

6.C Consideration of Resolution 23-2-2611 Amending the 2023 Capital Budget for Atwood Avenue Improvements.

Project Manager Bruun explained that this budget amendment is for \$11,500 more than the original estimated costs. RG Houston was the apparent low bidder and federal funding covers 60% of the total project. Increase is consistent with current market rates.

Motion by Alder Wood, seconded by Alder Thomas, to approve Resolution 23-2-2611 Amending the 2023 Capital Budget for Atwood Avenue Improvements. Motion carried.

6.D Convene in Closed Session under Wisconsin Statute Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Development Agreement with Springhaven Ave, LLC).

Motion by Alder Wood, seconded by Alder Thomas, to Convene in Closed Session under Wisconsin Statute Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Development Agreement with Springhaven Ave, LLC). On a roll call vote, all members voted in favor of the motion.

6.E Reconvene in Open Session Under Wisconsin Statute Section 19.85(2).

Upon reconvening in Open Session:

6.F Consideration of a Development Agreement Between the City of Monona and Springhaven Ave, LLC.

Item will be discussed at next meeting.

6.G Acceptance of General Fund Accounts Payable Checks Dated January 13-February 2, 2023. (Documentation of invoices paid is available in the City Clerk's office.)

Interim Administrator/Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

Motion by Alder Thomas, seconded by Alder Wood, to accept General Fund Accounts Payable Checks Dated January 13-February 2, 2023. Motion carried.

ADJOURNMENT

Motion by Alder Wood, seconded by Alder Thomas, to adjourn. Motion carried. (6:27 pm)

Alene Houser
City Clerk