

FINANCE AND PERSONNEL COMMITTEE MINUTES  
February 3, 2020

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:15 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Andrew Kitslaar and Doug Wood

Also Present: City Administrator Bryan Gadow (arrived late), Finance Director Marc Houtakker, Police Chief Walter Ostrenga, Director of Administrative Services Leah Kimmell, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Kitslaar, seconded by Alder Wood to approve the Minutes of the January 6, 2020 Finance & Personnel Committee meeting, was carried.

APPEARANCES AND UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

Police Chief Ostrenga reported the following purchase is the Department's second hybrid vehicle. The state bid price has not gone up since the 2019 purchase. The two cars damaged by car theft suspects' escape attempts are functional; repair plans were discussed.

A motion by Alder Kitslaar, seconded by Alder Wood to approve Resolution 20-2-2390 Purchase Approval of One (1) Police Vehicle. On a roll call vote, all members voted in favor of the motion.

Police Chief Ostrenga reported state statutes now require all massage providers to have a state license. The following updates the Ordinances and includes the fine maximum in the Fee Schedule.

A motion by Alder Wood, seconded by Alder Kitslaar to approve Ordinance 2-20-725 Amending Chapter 296 of the Code of Ordinances Relating to Massage and Bodywork Therapy, was carried.

Finance Director Houtakker reported the following authorizes Financial Consultant Jeff Belongia to start negotiations for borrowing; he will be at the next meeting with rates. This includes the 2020 Capital Budget and refinancing a lump sum payment for a 2012 10-year note.

A motion by Alder Kitslaar, seconded by Alder Wood to approve Resolution 20-2-2391 Providing for the Sale of \$5,730,000 General Obligation Promissory Notes, Series 2020A, was carried.

Mayor O'Connor provided information on a Renew Monona program application that was submitted for window improvements. The home's value and increased energy efficiency are within the scope of the program. This was approved by the CDA.

A motion by Alder Kitslaar, seconded by Alder Wood to approve Funds for a Renew Monona Home Loan for Peter Johnson, 1404 Baskerville Avenue. On a roll call vote, all members voted in favor of the motion.

Director of Administrative Services Kimmell began Review and Discussion of Draft Family Care Paid Leave Policy. The current draft version, as requested by the Committee, has employees apply to an advisory group for 2 weeks of leave for family members only. It is available for complications of pregnancy but not for a normal pregnancy. Leave can be taken in full 1-day increments. It is renewable effective 1 year from when the first day of leave is taken, not yearly. Approval is granted by a majority of the 3-member advisory group. City Administrator Gadow arrived during this discussion and stated the final version will be on the next agenda for approval.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Kitslaar, seconded by Alder Wood to Accept General Fund Accounts Payable Checks Dated January 3, 2020 through January 30, 2020, was carried.

A motion by Alder Kitslaar, seconded by Alder Wood to adjourn, was carried. (6:40 p.m.)

Joan Andrusz  
City Clerk