

Minutes
Monona Public Library Board
Library Board Room
January 18, 2022, 7:00 p.m.

I. Roll Call

Library Board Trustees Present: Mary Anderson, President; Todd Stebbins, Vice President; Roselyn Ebel, Secretary; Erinn Monroe-Nye, Community Representative; Jennifer Fonner, School Board Representative
Library Board Trustees Absent: Jennifer Kuhr, Alderperson
Library Staff Present: Director Claringbole

II. Call to Order

President Anderson called the meeting to order at 7:03 p.m.

III. Approval of Minutes

Trustee Monroe-Nye motioned to approve Minutes for December 2021. Vice President Stebbins seconded. Motion passed.

IV. Consent Agenda

- A. Review of and Approval of Bill Payments, Financial Report and Activity Report
Vice President Stebbins motioned to approve Bill Payments, Financial Report, and Activity Report for December 2021. Trustee Monroe-Nye seconded. Director Claringbole shared that reasons for the overage on budget was personnel-related with hiring/retirements and the board discussed other line items. Motion passed.

V. Library Directors Report

- A. Book Sorter
Director Claringbole is working through costs to remove the current sorter that will not be replaced and replace the drop with a manual drop spot. Staff has discussed how to most efficiently use the space.
- B. Wisconsin Libraries Talk About Race
Director Claringbole shared that some staff are signed up to take this training.
- C. Outdoor Lockers
Outdoor lockers could provide 24-hour pickup opportunities. If the library would get these, the library would have to fund installation, power, and any wireless costs. Director Claringbole needs to gather a little more information on logistics and costs but the board is generally in support.

VI. Board Discussion Topics

A. Staff Inservice

Director Claringbole would like to hold a staff in-service Tuesday, February 22 from 8 am – 12 pm. Topics to be covered would include emergency procedures including discussion about when to call or not call the police.

B. Book, Television & Movie Recommendations

The Board shared their book, television, and movie recommendations.

VII. Board Votes

A. Vote on Library Closure

Vice President Stebbins motioned to close the library Tuesday, February 22 until noon for staff in-service. Trustee Fonner seconded. Motion passed.

B. Vote on Fund Balance Expenditure

Trustee Fonner motioned to approve spending \$3000 from the fund balance to fund a Kanopy subscription service for one year. Trustee Monroe-Nye seconded. Motioned passed.

VIII. Announcements

A. Loud in the Library is January 28 – 30 through EatStreet.

B. Next Board Meeting is February 15 at 7:00 p.m. in the library.

IX. Adjournment

Trustee Ebel motioned to adjourn the meeting. Alderperson Ebel seconded. Motion passed. President Anderson adjourned the meeting at 8:55 p.m.

Minutes recorded by Roselyn Ebel
Approved February 22, 2022