

BOARD OF REVIEW AGENDA  
MONONA PUBLIC LIBRARY MUNICIPAL ROOM  
1000 NICHOLS ROAD  
TUESDAY, JUNE 4, 2019  
6:00 P.M.

- A. Call To Order
- B. Roll Call
- C. Assessor Oath Of Office
- D. Acceptance Of The 2019 Assessment Roll
- E. Approval Of Minutes From May 13, 2019
- F. Appearances Before The Board Of Review:
  - 1. 6:15 p.m. – Anthony Gallagher, 304 Panther Trail, Parcel No. 0710-201-0210-8
  - 2. 6:30 p.m. – Joseph Fritz, 4537 Winnequah Road, Parcel No. 0710-171-4630-9
  - 3. 6:45 p.m. – Malcolm Decamp, 4411 Winnequah Road, Parcel No. 0710-171-0122-2
  - 4. 7:00 p.m. – Sandra Splinter BonDurant & Chris BonDurant, 6209 Midwood Avenue, Parcel No. 0710-203-1787-2
  - 5. 7:30 p.m. – Jocelyn Vande Velde, 6004 Queens Way, Parcel No. 0710-204-1208-7
  - 6. 7:45 p.m. –
  - 7. 8:00 p.m. --
  - 8. 8:30 p.m. --
- G. Adjournment

**NOTE:** Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information about a subject, over which they have decision-making responsibility. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

BOARD OF REVIEW MINUTES  
May 13, 2019

The regular meeting of the Board of Review for the City of Monona was called to order by Chairman Larsen at 5:26 p.m.

Present: Chairman Robert Larsen, Jim Hoelzel, Jim Lampe, and 1st Alternate Ryan Kelley

Excused: Scott Warner and Richard Mastenbrook

Also Present: City Clerk Joan Andrusz

ROLL CALL

City Clerk Andrusz introduced new 1<sup>st</sup> Alternate Ryan Kelley. He is sitting in on this meeting and will be approved, along with new 2<sup>nd</sup> Alternate Luke Dorzweiler, who was unable to attend, at the City Council on May 20.

APPROVAL OF MINUTES

A motion by Mr. Hoelzel, seconded by Mr. Lampe to approve the minutes of May 30, 2018, was carried.

APPOINTMENT OF CHAIRPERSON

A motion by Mr. Hoelzel, seconded by Mr. Lampe to nominate and confirm the appointment of Robert Larsen to remain as Board of Review Chairperson for the 2019/2020 term, was carried.

ACKNOWLEDGEMENT

Chairman Larsen announced acknowledgement that the mandatory training requirements specified in §70.46(4), Wisconsin Statutes have been met (Members Jim Lampe and Richard Mastenbrook through April 11, 2020). City Clerk Andrusz stated she usually has two members trained but may have the two new Alternates and one other member attend training next year.

Chairman Larsen verified with City Clerk Andrusz that this meeting and the Board of Review hearing have been properly noticed. City Clerk Andrusz reported that in addition to the legal requirement of posting in three public places and on the City Hall door, an article was in the most current Newsletter and announcements have been on the City's website for several weeks; both included Open Book dates.

ASSESSOR'S REPORT

City Clerk Andrusz announced the assessment roll is not ready. The preliminary result is an overall average increase in assessments of 7.33% (Residential 7.62%, Commercial 6.72%). Assessment Notices were mailed to all property owners on April 15<sup>th</sup> with the assessment roll available in City Hall on April 15<sup>th</sup>. Open Book was held on April 29<sup>th</sup> and 30<sup>th</sup>. It was far busier than previous years and some adjustments were made. There have been several telephone contacts who were directed to the Assessor, with some issues resolved. There are two cases scheduled for the Board of Review hearing as of today. A 2019 sales analysis report was shared among members for informational purposes.

DISCUSSION OF RECENT LEGISLATION PERTAINING TO PROPERTY ASSESSMENT

City Clerk Andrusz reported a property can now be classified as agriculture without a business purpose as long as the land is devoted primarily to "agriculture use" as define by the statute on January 1 of the assessment year. Discussion followed.

City Clerk Andrusz reported the Dark Store Theory legislation was removed from the Governor's budget by Republicans despite overwhelming citizen support and numerous municipal Resolutions and referendums across the state verifying this support. Discussion followed.

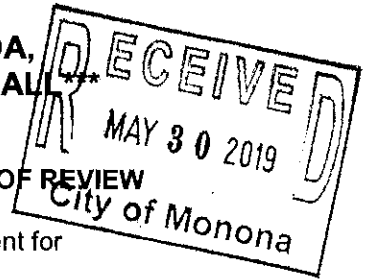
ADJOURNMENT

A motion by Mr. Lampe, seconded by Mr. Hoelzel to adjourn to a future date when the assessment roll will be ready, June 4, 2019, 6:00 p.m. at the Library Municipal Room, was carried. (5:49 p.m.)

Joan Andrusz  
City Clerk

DRAFT

**\*\*\*TO BE PLACED ON THE BOARD OF REVIEW AGENDA,  
PLEASE COMPLETE THIS FORM BEFORE LEAVING CITY HALL\*\*\***



**CITY OF MONONA - 2019 ASSESSMENT YEAR  
WRITTEN NOTICE OF INTENT TO FILE AN OBJECTION WITH THE BOARD OF REVIEW**

I, Sandra Splinter + Chris Bondurant (insert name) as the property owner or as agent for  
Sandra Splinter + Chris Bondurant (insert property owner's name or strike) with an address of

6209 Midwood Ave hereby give notice of an intent to file an objection on the 2019  
assessment for the following property: 6209 Midwood Ave (insert address of subject property).

THIS NOTICE OF INTENT IS BEING FILED (please check one):

- at least 48 hours before the Board's first scheduled meeting
- during the first two hours of the Board's first scheduled meeting  
(please complete Section A)
- up to the end of the fifth day of the session or up to the end of the final day of the session if the session is less than five days (please complete Section B)

**FILING OF THIS FORM DOES NOT RELIEVE THE OBJECTOR OF THE REQUIREMENT  
OF TIMELY FILING A FULLY COMPLETED WRITTEN OBJECTION ON THE PROPER FORM  
(PA-115A - ATTACHED) WITH THE CLERK OF THE BOARD OF REVIEW.**

Sandra Splinter Bondurant (name) 5-30-19 (date) Telephone 608 335-1268  
Received by: Aleue Houser Date: 5/30/19 608-335-1259

**Section A:** The Board of Review shall grant a waiver of the 48-hour notice of an intent to file a written or oral objection if a property owner who does not meet the notice requirement appears before the Board during the first two hours of the meeting, **SHOWS GOOD CAUSE FOR FAILURE TO MEET THE 48-HOUR NOTICE REQUIREMENT, AND FILES A WRITTEN OBJECTION.** My good cause is as follows:

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**Section B:** The Board of Review may waive all notice requirements and hear the objection even if a property owner fails to provide written or oral notice of an intent to object 48 hours before the first scheduled meeting, and fails to request a waiver of the notice requirement during the first two hours of the meeting, if the property owner appears before the Board at any time up to the end of the fifth day of the session or up to the end of the final day of the session if the session is less than five days, and **FILES A WRITTEN OBJECTION AND PROVIDES EVIDENCE OF EXTRAORDINARY CIRCUMSTANCES.** Proof of my extraordinary circumstances is as follows:

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**A WRITTEN OBJECTION COMPLETELY FILLED OUT ON THE CORRECT FORM (PA-115A - ATTACHED)  
MUST BE PROPERLY FILED WITH THE CLERK OF THE BOARD OF REVIEW.**