

## AGENDA

### CITY OF MONONA PUBLIC WORKS COMMITTEE

#### **Zoom and City Hall Conference Room**

5211 Schluter Road  
Wednesday, March 2, 2022  
6:30 P.M.

1. Call To Order.
2. Roll Call.
3. Approval of Minutes: February 2, 2022
4. Appearances.
5. Unfinished Business.
6. New Business.
  - A. Discussion and consideration of Bid Award for the Riverfront Permeable Paver Project.
7. Public Works & Utility Operations Report.
8. Next Scheduled Meetings: April 6, 2022
9. Adjournment.

#### **DIRECTIONS TO ATTEND MEETING ELECTRONICALLY**

You may attend via videoconference at <https://us02web.zoom.us/j/89778024213> or by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting log on through the Zoom program and enter Meeting ID: 897 7802 4213.

You may attend via telephone conference by calling the following phone number: PHONE NUMBER: 1-312-626-6799 / MEETING ID: 897 7802 4213, FOLLOWED BY #. Please mute your phone when not speaking to ensure best possible audio quality.

#### **WRITTEN COMMENTS**

You can send written comments on agenda items to Dan Stephany at Monona City Hall, 5211 Schluter Rd., Monona, WI 53716 or [dstephany@ci.monona.wi.us](mailto:dstephany@ci.monona.wi.us).

**NOTE:** Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number) Fax: (608) 222-9225 or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

## PUBLIC WORKS COMMITTEE

Minutes – February 2, 2022

The regular monthly meeting of the Monona Public Works Committee was called to order by Committee Chair, Jennifer Kuhr, at 6:30 pm.).

Members Present: Alder Kuhr, Alder Thomas, Ms. Piliouras, Mr. Speight, Ms. Busse, Mr. Turino, Mr. Podell, Mr. Boyer

Members Absent: Mr. Stolper

Also Present: Monona Alder Kristie Goforth, Madison Public Art Project President Jillian Talarczyk, Strand Associates Project Engineer Josh Straka and Zach Decent, DPW Director Stephany

### APPROVAL OF MINUTES

### APPEARANCES –

- Alder Goforth – appeared before the committee to share her support for the Vibrant Hydrant public art project proposed for fire hydrants on Monona Drive.

### UNFINISHED BUSINESS

### NEW BUSINESS

#### Discussion and consideration of request to allow public art on City fire hydrants.

Madison Public Art Project president, Jillian Talarczyk provided a summary description of vibrant hydrant program. The project looks at public art as a way to address society challenges, and to spark and ignite change. The goal is to provide colorful hydrants and capture the attention of people passing by. The project uses local artists from the greater Madison area to paint designs on city fire hydrants. The area being planned for is the Monona Drive corridor. The total number of hydrants being considered is 10-15 hydrants. The goal of the project would be to start around September 5<sup>th</sup> and have all the hydrants ready by September 11<sup>th</sup> to commemorate 9/11. Upon approval the project would go through a fund raising phase to raise the needed funding for all phases of the project. Funds are raised for the project through donations from corporations, grants, the community, individual donors, and other contributions.

#### Comments from the committee:

- Mr. Speight stated he likes the program and will support the project.
- Alder Thomas asked what the average cost for painting each hydrant is. It costs approximately \$500 each.
- Alder Thomas also asked if more funds are raised will more hydrants be painted, and that MG21 might be a good partner for this project. Ms. Talarczyk mentioned that if fund raising efforts exceed what they hope for then more hydrants would be considered.
- Mr. Turino asked why the program is limited to only ten hydrants. Ms. Talarczyk stated that the number of hydrants being considered is based on expected funding to be received for this project. It's a new program in the early stages and is hoping to raise enough for ten.
- Mr. Turino mentioned that any money dedicated to restoring the painted hydrants at the end of the project be used to add more painted hydrants to the program. With that he offered to the committee that at the end of the project, once the hydrants fade in future years, that he will personally pay and provide service to restore each hydrant to original condition. Mr. Turino also stated that he would like to see this program run indefinitely.

This project has received a letter of support from Fire Chief McMullen and Alder Goforth.

A motion was made by Alder Thomas and seconded by Mr. Turino to approve up to fifteen hydrants as part of the long term hydrant painting project, with preference given to Monona contractors for painting and maintenance if possible was carried. Mr. Podell voted no.

South Winnequah Project 60% design update. Josh Straka, the City's engineer from Strand Associates provided a page by page summary of the project design plans for south Winnequah Road. Committee members discussed various design items for each segment of the project. Recommendations were made for minor additions or tweaks, but no changes to the overall design were requested.

- Standard design features as approved by the PWC and Council include sidewalks on the east side, bike lanes, bump outs removed, and curb adjustment from Owen to Moygara to accommodate sidewalk at this location.
- Minor changes to the 60% plans include placing a sidewalk along the right of way at Graham Park and not extending to private property.
- Speed humps were going to be separated from intersection crosswalks to allow for better storm water drainage in the gutter.
- Crosswalks will be included at each approach to the intersections in the project zone.
- Sidewalk approaching Maywood Park to go through the apron and connect to the existing crosswalk.
- Project intended start date after July 4, 2022. No work during the holiday week.
- Project is expected to be placed for bids in the Herald Independent for the March 10<sup>th</sup> and 17<sup>th</sup> editions, with bid opening on March 24<sup>th</sup>.

#### ADJOURNMENT

A motion was made by Mr. Turino and seconded by Mr. Speight to adjourn was carried (9:50pm).

Daniel Stephany  
Director of Public Works

**Resolution No. 22-3-xxxx**  
**Monona Common Council**

**AWARD OF CONTRACT FOR 2022 PERMEABLE PAVER PROJECT**

**WHEREAS**, the 2022 Capital Budget includes \$255,000 to complete removal of temporary asphalt on the Inland Way parking stalls and replace it with permeable pavers, and remove the temporary asphalt of the Inland Way speed hump and replace it with concrete, per original design; and,

**WHEREAS**, the Director of Public Works received bids on February 17, 2022 from three contractors for the construction of the aforementioned improvements and prepared a bid tabulation; and,

**WHEREAS**, Homburg Contractors provided the low bid in the amount of \$140,632; and,

**WHEREAS**, the Public Works Committee reviewed the bid tabulation at the March 2, 2022 meeting and has recommended the permeable paver improvements contract be awarded to Homburg Contractors for the amount of \$140,632.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Monona, Dane County, Wisconsin, that the contract to perform the work as described in the contract documents and recommended by the Public Works Committee for the 2022 Permeable Paver Project is hereby awarded to Homburg Contractors for the total amount of \$140,632, and the Director of Public Works is authorized to administer the execution of said contract.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

BY ORDER OF THE CITY COUNCIL  
CITY OF MONONA, WISCONSIN

\_\_\_\_\_  
Mary K. O'Connor  
Mayor

ATTEST:

\_\_\_\_\_  
Alene Houser  
City Clerk

Approval Recommended By: Public Works Committee – 3/2/2022

Council Action:

Date Introduced: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Date Disapproved: \_\_\_\_\_

**City of Monona**  
**POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
		Resolution No. <b>22-3-xxxx</b>
		Ordinance Amendment No. _____

**Title:**  
Award of Bid for 2022 Permeable Paver Installation Project

**Policy Analysis Statement:**

**Brief Description Of Proposal:**

Award of Bid for the 2022 Permeable Paver Project to Homburg Contractors in the amount of \$140,632.

Homburg Contractors will remove the temporary pavement in the Inland Way parking stalls, and the temporary asphalt of the speed hump the fronts the park. Permeable pavers will be installed at the Inland Way parking stalls, and concrete will replace the temporary asphalt of the speed hump, per original plan. Temporary pavement was installed to prevent any damage to the pavers and speed hump during the development of the park and Riverfront parcels.

**Current Policy Or Practice:**

This work will be allocated to the 2022 Capital Budget, Riverfront Infrastructure account.

**Impact Of Adopting Proposal:**

Capital Budget Funding: \$255,000

Construction Bid Amount: \$140,632  
Contract Administration & Observation: \$20,000  
10% Contingency: \$16,100  
Project Total: \$176,732

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
400	57	57330	818	Riverfront Infrastructure	\$255,000			\$255,000

**Prepared By:**

<b>Department: Public Works</b> <b>Prepared By: Daniel Stephany, Dir Public Works</b> <b>Reviewed By: Marc Houtakker, Finance Director</b>	<b>Date: February 23, 2022</b> <b>Date:</b>
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Strand Associates, Inc.®  
910 West Wingra Drive  
Madison, WI 53715  
(P) 608.251.4843

February 21, 2022

Mr. Dan Stephany, Public Works Director  
City of Monona  
5211 Schluter Road  
Monona, WI 53716

Re: Riverfront Development Permeable Pavers  
Contract 2-2022  
City of Monona, Wisconsin

Dear Mr. Stephany:

Bids for the above-referenced Project were opened on February 17, 2022. Three Bids were received with the resulting Bid tabulation enclosed. The low Bid of \$140,632.00 was less than ENGINEER's opinion of probable construction cost.

Homburg Contractors of Monona, Wisconsin, was the apparent low Bidder at \$140,632.00. The Bid included a Bid Bond for 10 percent. The Bid is deemed to be responsive.

Strand Associates, Inc.® has previously worked with Homburg Contractors on projects for the City of Monona, Wisconsin. For those projects, the City of Monona determined Homburg Contractors to be responsible.

If you determine that Homburg Contractors is a responsible Bidder after your evaluation of its qualifications, we recommend proceeding with award of the Contract in accordance with Article 18 of the Instructions to Bidders.

Sincerely,

STRAND ASSOCIATES, INC.®

A handwritten signature in black ink that reads 'Kristine Herbert'. The signature is written in a cursive, flowing style.

Kristine L. Herbert

Enclosure

Riverfront Development Permeable Pavers										
Contract 2-2022										
City of Monona, Wisconsin										
Solicitor: Strand Associates, Inc.										
February 17, 2022 at 1:30 PM CT										
					Homburg Contractors		All-Ways Contractors, Inc.		Raymond P. Cattell Inc.	
Section Title	Line Item	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
	1	Asphalt Pavement Removal	SY	1226	\$7.00	\$8,582.00	\$13.50	\$16,551.00	\$20.00	\$24,520.00
	2	Fine Grading and Base Course Removal	LS	1	\$21,800.00	\$21,800.00	\$13,640.00	\$13,640.00	\$6,000.00	\$6,000.00
	3	Permeable Pavers	SF	8950	\$6.50	\$58,175.00	\$11.50	\$102,925.00	\$11.30	\$101,135.00
	4	9-IN Concrete Pavement	SF	2100	\$10.75	\$22,575.00	\$9.50	\$19,950.00	\$16.50	\$34,650.00
	5	No. 89 Bedding Stone	T	40	\$55.00	\$2,200.00	\$185.60	\$7,424.00	\$58.50	\$2,340.00
	6	Granite Chips, No. 9 Graded	T	25	\$650.00	\$16,250.00	\$1.00	\$25.00	\$415.00	\$10,375.00
	7	Pavement Markings	LS	1	\$7,850.00	\$7,850.00	\$7,250.00	\$7,250.00	\$7,250.00	\$7,250.00
	8	Erosion Control	LS	1	\$900.00	\$900.00	\$3,500.00	\$3,500.00	\$1,350.00	\$1,350.00
	9	Traffic Control	LS	1	\$2,300.00	\$2,300.00	\$2,980.00	\$2,980.00	\$6,000.00	\$6,000.00
Base Bid Total:						\$140,632.00		\$174,245.00		\$193,620.00

# MONTHLY DEPARTMENT HEAD REPORT TO COUNCIL

<b>DEPARTMENT:</b>	Public Works & Utilities	<b>MONTH OF:</b>	February, 2022
<b>Accomplishments:</b>			
<ul style="list-style-type: none"> <li>• The crew completed several rounds of ice control in February, and completed snow removal from intersections and parking areas.</li> <li>• The crew completed repairs to a water main break on Owen near Bridge Road, and on Wallace near Nichols.</li> <li>• The crew painted the water meter office at the shop.</li> <li>• The crew completed modifications to the new map archive room at the DPW garage. Staff is planning to move all paper maps from storage at city hall to the map room at the garage.</li> <li>• Doors and trim were painted in the City Hall lobby.</li> <li>• The crew removed the Monona Drive and Broadway winter decoration lights.</li> <li>• The crew completed maintenance to the Winnequah sanitary sewer pumping station. The pumps were plugged with a towel.</li> <li>• The crew removed debris from the yard.</li> <li>• The crew completed tree trimming and ash tree removal for the month.</li> <li>• The crew replaced the batteries for the SCADA system UPC's.</li> <li>• The crew installed new signage for the public restrooms at City Hall.</li> </ul>			
<b>Major Projects / Issues:</b>			
<ul style="list-style-type: none"> <li>• Pirate Island Bridge Replacement Project has started. Both travels lanes have been constructed and open to traffic through the winter. Asphalt approaches to the bridge will be replaced in the spring, as well as landscaping in the construction zone.</li> <li>• Visu-Sewer has completed nearly all of the sanitary sewer main lining for the 2021 project. Lining certain laterals and one more section of main is all that is left.</li> <li>• The Riverfront Permeable Paver Project bids were opened on February 17, 2022. Homburg Contractors provided the low bid.</li> <li>• The tentative bid opening date for the South Winnequah Project is March 24, 2022.</li> </ul>			
<b>In Progress / Routine Duties:</b>			
<ul style="list-style-type: none"> <li>• The utility crew assisted with meter changes and meter readings for the month.</li> <li>• The utility crew completed the daily rounds at the wells and lift stations, collected required water samples, and complete diggers hotline locates for the month.</li> <li>• The crew cleaned floor drains at the shop, completed inventory of shop items, and completed shop maintenance for the month.</li> <li>• Project coordination continues with our city engineers.</li> <li>• The monthly DNR water pumpage report was completed and sent in per the requirements of the State.</li> <li>• The crew completed diggers hotline utility locates, and inspected private work in the street right of way.</li> </ul>			
<b>Upcoming Objectives / Events:</b>			
<ul style="list-style-type: none"> <li>• Continuing planning for 2022 projects.</li> <li>• The water utility has been notified by the EPA, and confirmed by the WDNR, that we have been selected as a medium size water utility to collect water samples for PFAS testing in the 2023-2025 water sample collection cycle. Per the notice we received, all costs will be covered by the EPA.</li> </ul>			
<b>Personnel:</b>			
<ul style="list-style-type: none"> <li>• We have made an offer to our top candidate for filling the open Utility Services Technician position within the department.</li> </ul>			