



Monona Parks & Recreation Department

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 Monona, WI 53716

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PARK SHELTER RESERVATION FORM

Today's Date: _____

Date of Reservation:	Time:
Shelter:	Approximate Attendance:
Group Name/Event Type:	
Person Responsible for Function:	
Address:	City/Zip:
Home Phone/Work Phone #	Cell Phone #
Email Address:	

Amplified Sound Permit? No Yes

Temporary Structure Permit No Yes

Will your group be serving Alcohol? No Yes

Municipal Code Regarding Consumption of Alcoholic Beverages in City Parks 21.12(1)

- (a) No person shall possess, serve, or consume an alcoholic beverage in a City park between the hours of 10:00 pm and 7:00 am except by permit issued by the City Administrator or his or her designee.
- (b) No person shall at any time possess, serve, or consume an alcoholic beverage in a parking lot of a City park, or in the parking lot or on the grounds of the Community Center, or other public areas adjacent to a City park.

The individual whose name appears above is responsible for the conduct of all as covered by this permit, as well as all the definitions of the permit above. Violation of Chapter 21 of the Municipal Code may result in confiscation of alcoholic beverages, revocation of this permit, and may subject the bearer to possible arrest.

I agree to the policies & procedures set forth by the City of Monona for park shelter reservations.

Signature _____ Date _____

Shelter Reservation Confirmation – Office Use Only

Amount Due \$ _____	Payment <input type="checkbox"/> Check # _____ <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card	Date Confirmed: _____	Approved By: _____
Police Department Notified On: _____		Crew Notified On: _____	