

FINANCE AND PERSONNEL COMMITTEE MINUTES

November 15, 2010

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Kahl at 7:02 p.m.

Present: Mayor Robb Kahl, Aldermen Jeffrey Wiswell and Douglas Wood

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Wiswell, seconded by Alderman Wood, to approve the minutes of November 1, 2010, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

There was no New Business.

Finance Director Houtakker answered member's questions on General Fund purchases.

A motion by Alderman Wood, seconded by Alderman Wiswell to accept General Fund Accounts Payable Checks Dated October 29 through November 11, 2010, was carried.

MISCELLANEOUS BUSINESS

City Administrator Marsh provided information on the two City-Owned Properties on Monona Drive near the high school. Five contractors did a pre-bid walk-through, with two additional to tour the buildings soon. The buildings are very dissimilar and do not share walls. One has no tenants; the other has a residential and a business tenant with month-to-month leases. A tear down is possible and much-needed parking could be leased to high school students if funding is available and this Committee approves. That would alleviate some snow removal issues for the Public Works Department.

Finance Director Houtakker reviewed the Monthly Financial Update for October and answered member's questions. Revenues and expenses are within the budget parameters at this time, with those over and under balancing each other. The general fund will not have to be used to cover Recreation Department deficits because of increased revenues and tax levy funding. Ambulance revenue will be on or over target. Highway fire fees are now being collected. Building permit revenue is increased due to the clinic projects. There is a substantial savings in IT costs due to work being done in-house by Detective Sara Deuman and Engineer Assistant Jeff Greger. Snow removal is under budget in overtime costs, and police vehicles are over budget in maintenance and repair.

ADJOURNMENT

A motion by Alderman Wiswell, seconded by Alderman Wood to adjourn, was carried. (7:28 p.m.)

Joan Andrusz
City Clerk