

FINANCE AND PERSONNEL COMMITTEE MINUTES
October 3, 2011

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 6:35 p.m.

Present: Mayor Robert Miller, Aldermen Douglas Wood and Jim Busse

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Police Chief Walter Ostrenga, City Planner Paul Kachelmeier, Gary Achenbach from Salad Creations, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

Alderman Busse requests the following additions to the September 22 minutes: At the end of the second-to-last paragraph: "When asked, Ms. Stroess stated she did not tell Mr. Krapfl to stop the exercise." At the end of the last paragraph: "Alderman Busse stated that a hostile environment is defined by the individual but the individual has the obligation to tell the alleged offender to stop the behavior and this did not happen."

A motion by Alderman Wood, seconded by Alderman Busse to approve the minutes of September 19 and September 22, 2011 as amended, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Police Chief Ostrenga provided information on the 2012 Speed Grant which begins October 15, 2011 through September 30, 2012. \$20,001 is for overtime and the rest will be used for equipment purchase, such as a squad car laptop computer and printer to reduce the Capital budget. The 25% cost share will be covered with regular staffing. Department personnel will join other municipality's officers for traffic control on the beltline during holidays. The grant will increase the operating fund balance.

A motion by Alderman Wood, seconded by Alderman Busse to approve Resolution 11-10-1806 Approval of Participation in a Wisconsin Bureau of Transportation Safety Grant Titled: 2012 Speed Grant, was carried.

City Planner Kachelmeier and Mr. Achenbach provided information on the Façade Improvement Grant request for Salad Creations. The Rosario's Restaurant property has been purchased and needs extensive interior and exterior work, which will cost between \$70,000 and \$100,000. An architect will design the façade. Plans were reviewed and meet the City's Urban Design Guidelines. More detail will be presented at the next Plan Commission meeting. The target opening date is January 1. The former Rossi's Pizza location will be leased as office space or to a small business. City Administrator Marsh stated the Grant is per property so won't be eligible separately for the building's side.

A motion by Alderman Busse, seconded by Alderman Wood to approve Approval of a Façade Improvement Program Grant Request of \$10,000 for Salad Creations Proposed by Gary Achenbach at 6001 Monona Drive the Former Rossario's Building, was carried.

Finance Director Houtakker reviewed various Accounts Payables expenditures and he and City Administrator Marsh answered member's questions.

A motion by Alderman Busse, seconded by Alderman Wood to accept the General Fund Accounts Payable Checks Dated September 16 through September 29, 2011, was carried.

MISCELLANEOUS BUSINESS

City Administrator Marsh reported an agreement was reached with Mayo Corporation and they've paid the \$80,000 settlement, which will be reduced somewhat by attorney fees. These funds will be held in an account until needed. Work toward the original intent of year-round use may begin this fall. Projected cost of improvements is \$60,000. Recreation Director Anderson wants Mike Huffman, the consultant on the shelter issues, to summarize needs to the Park & Recreation Board.

Mayor Miller reported he has formed an Ad Hoc Facilities Committee to oversee these kinds of projects. This committee won't review decisions of other committees, but will provide expertise in terms of bringing attention to possible issues.

A motion by Alderman Wood, seconded by Alderman Busse to refer Discussion of Next Steps – Winnequah Park Shelter to the October 11, 2011 Park & Recreation Board meeting, was carried.

ADJOURNMENT

A motion by Alderman Busse, seconded by Alderman Wood to adjourn, was carried. (7:00 p.m.)

Joan Andrusz
City Clerk