

FINANCE AND PERSONNEL COMMITTEE MINUTES
JUNE 1, 2009

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Kahl at 6:50 p.m.

Present: Mayor Robb Kahl, Aldermen Kathryn Thomas and Douglas Wood

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Police Chief Walter Ostrenga, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Thomas, seconded by Mayor Kahl, to approve the minutes of May 4, 2009, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business

NEW BUSINESS

Police Chief Ostrenga reported \$97,000 was in the Capital Budget for dispatch equipment which was tabled in March after research was done. The Positron equipment is the updated version of current equipment, works with Dane County's and other systems and is the standard throughout the state. Finance Director Houtakker reported the additional \$35,000 needed will come from fund balances for the dispatch study that was not done and from 2008 street projects.

A motion by Alderman Thomas, seconded by Alderman Wood to approve Resolution 08-11-1594 Approval of Replacement of 911 and Emergency Dispatch Equipment, was carried.

City Administrator Marsh discussed a 5 year contract with Cricket Communications with a 4% per year rent escalator with extensions through 2029. Rent payment would be \$27,600 per year plus \$2,400 for storage space inside the Woodland Park tower. Other companies may also be interested in renting space.

A motion by Alderman Thomas, seconded by Alderman Wood to approve Resolution 09-06-1635 Approving a Water Tower Lease with Denali Communications, was carried.

Finance Director Houtakker provided information on accounts payables and reported this is the last year of Accurate Appraisal's contract and it will need to be reviewed in the fall.

City Administrator Marsh reported the City's new website is 95% complete with minor changes needed. It will parallel the existing site for 60-90 days.

A motion by Alderman Wood, seconded by Alderman Thomas to accept General Fund Accounts Payable Checks Dated May 7, 15, 20, and 28, 2009, was carried.

MISCELLANEOUS BUSINESS

Finance Director Houtakker discussed the Monthly Financial Report as of April 30, 2009, stating the City's current financial position is in line with last year's General Fund. State aid and grant money is received later in the year. Cable funds are well managed by Andy Hagen despite funding cuts. Fuel costs are down and Recreation Department revenue had increased from last year.

A motion by Alderman Wood, seconded by Alderman Thomas to accept the Monthly Financial Report, was carried.

City Administrator Marsh discussed the Update of Personnel Policy Manual, reporting he will provide the Committee with updated material for discussion at the next two meetings or have separate meetings.

Finance Director Houtakker discussed State Funding, stating the budget is not officially approved until July 1. The levy limit went from 2% to 3%. The cut in shared revenue from 1% to 3 ½% equals 8 ½ % to 25% for the City, but there is a cap of 15% which is \$30,000. Most municipalities in Dane County are at the 15% limit. Police and Fire departments can't cut more than last year's budget. \$0.75 cell phone surcharge fee was to fund Dane County dispatch but is now funding share revenue. The City's 2009 budget qualifies for the expenditure restraint program in 2010. Mr. Houtakker will start 2010 budget projections with various funding levels. Mayor Kahl urges Committee and City Council members to contact Senator Mark Miller and Representative Joe Parisi on the effect on Monona of funding changes.

ADJOURNMENT

A motion by Alderman Thomas, seconded by Alderman Wood to adjourn, was carried. (7:30 p.m.)

Joan Andrusz
City Clerk