

FINANCE AND PERSONNEL COMMITTEE MINUTES
May 16, 2011

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 7:02 p.m.

Present: Mayor Robert Miller, Aldermen Jim Busse and Douglas Wood

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Alderman Scott Munson, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Busse, seconded by Alderman Wood to approve the minutes of May 2, 2011, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

City Administrator Marsh reported the razing of two city-owned properties was approved last fall but the financial institution of the low bid contractor was unable to fund the project. This bid is \$15,000 higher than the original lowest bid, which may have been a factor. Robinson Brothers Environmental, Inc. was the lowest of three proposals received upon re-bidding, and their work on Garden Circle/Heritage Monona was good. Recycling will be discussed, asbestos abatement was done separately. Only one tenant remains and the investment of bringing the building up to acceptable standards for rental is not recoverable in the short term. The CDA and former Mayor Kahl recommended demolition. Finance Director Houtakker reported needed borrowing will be wrapped into TIF 6.

A motion by Alderman Wood, seconded by Alderman Busse to approve Resolution 11-05-1780 Razing and Removing Parcels at 4505 and 4603 Monona Drive, was carried.

Finance Director Houtakker reviewed Accounts Payables and answered member's questions. A report on gas prices will be provided for the next meeting.

A motion by Alderman Wood, seconded by Alderman Busse to accept the General Fund Accounts Payable Checks Dated April 29 through May 12, 2011, was carried.

MISCELLANEOUS BUSINESS

Alderman Wood began Discussion of Laptop Computers / Notebooks for City Council saying they will help members do a better job by providing easy access to materials. IT Director Jeff Greger recommended the iPad II at \$700 each. Mayor Miller asks staff for a report of paper, copier, and staff

time costs. City Administrator Marsh reported there will be savings in the cost of large, colored maps and charts. He will survey other municipalities about the pros and cons of laptop use.

Alderman Munson stated cost savings may not be realized in the long term. Technology may be obsolete in a few years, and battery life is a factor. Paper will still be needed for non-Council members. The cost to manufacture electronics is not a savings over recyclable paper. Alderman Busse reported printing double-sided documents saves paper. Other options are less expensive, but Apple is the most common manufacturer.

ADJOURNMENT

A motion by Alderman Busse, seconded by Alderman Wood to adjourn, was carried. (7:30 p.m.)

Joan Andrusz
City Clerk