

**CITY OF MONONA  
PUBLIC SAFETY COMMITTEE  
Conference Room  
5211 Schluter Road  
Wednesday- April 24, 2019**

**MINUTES**

1. **Call to Order:** Chair Thomas called the meeting to order at 6:00 pm

2. **Roll Call:**

**Committee Members Present:** Thomas, Grupe, Hoelzel, Hanson, Reed, DeVault and Rehberg.

**Committee Members Absent:** Bisbee and Fontaine.

**Staff Present:** Police Chief Ostrenga and Fire Chief Sullivan

**Others Present:** none

3. **Minutes:** A motion was made by Hoelzel, seconded by Grupe, to approve the minutes of the February 27, 2019 meeting. Grupe spotted a typo on p 2, 5<sup>th</sup> paragraph down, “participates” should be “participants”. Minutes to be corrected. Motion approved unanimously.

4. **Appearances:** none

5. **Unfinished Business:** none

6. **New Business:**

a) **Discussion/Action on Tabletop Exercise - Committee**

The committee discussed the concept of doing a tabletop exercise with a focus on the review of how the city responded to the flooding during 2018 and how the response was coordinated with the city’s Emergency Response plan. Member Reed, who formally worked for the Wisconsin Department of Emergency Management, agreed to be the tabletop coordinator.

After considerable discussion on varying points of the flooding, there was a motion by Reed, seconded by DeVault, to have a tabletop debriefing exercise for the city staff members that participated in the flood response of 2018. Motion approved unanimously.

Chief Ostrenga will be in contact with the City Administrator to discuss having a formal debriefing of the 2018 flood response.

**b) Discussion/Action on Proposed Ordinance on False Alarms - Ostrenga**

Chief Ostrenga explained that during the recodification project in 2017, Section 5-2-7 False Building Alarms Prohibited was amended with only fire related alarms remaining in the code under Chapter 232. Attorney Cole provided an amended ordinance for the committee to review that included prohibition and fines for all false alarms.

Chief Sullivan related that only F and I of Section 232-4 should be deleted, as the rest of that section is necessary for the regulation of fire alarms.

The Committee suggested that a graduated scale should be used. There was a motion by Rehberg, seconded by Reed, that the fines should be \$100 for a 1<sup>st</sup> offense, \$250 for a 2<sup>nd</sup> offense and \$500 for a 3<sup>rd</sup> offense. Motion approved unanimously.

After additional discussion, there was a motion by Reed, seconded by Hanson, to approve the recommended changes with a final review to be completed by the city attorney prior to moving the ordinance amendment on to the city council. Motion approved unanimously.

Chief Ostrenga will forward the recommended changes to the city attorney.

**7. Review Monthly Financial Reports: Law Enforcement, Fire Protection, Emergency Communications and Ambulance.**

Chiefs Ostrenga and Sullivan reviewed the current department budgets with the committee. With 33% of the fiscal year elapsed, Law Enforcement was at 23.14%; Fire Protection was at 24.69%; Dispatch was at 33.54% (a large payment was made to MPSIS for annual membership fees); and Ambulance was at 23.16%.

**8. Discussion of future agenda items.**

Status of the Public Safety Building  
Status of the Special Events Permit

**9. Reports:**

**Fire:** Chief Sullivan asked how the committee liked the format of his monthly report. Call volume is up from last year. EMS is up 130 calls and Fire is up 50 calls. Alex Wichmann resigned for a position with the Fitchburg Fire Department. Trevor Regali, a Monona Grove graduate, was hired as a full time firefighter/paramedic. The department is hosting an entry level firefighter class and has four new volunteers attending. The chief described some of the future training that members of the PSC would be welcome to attend.

**Police:** Chief Ostrenga reported that both new hybrid vehicles have been ordered. The SUV has a September delivery date and the Fusion is expected around June. On 4/1/19 Andrew Hoffman was hired to replace Heather Mielke who resigned. This brings the department up to 21 full time officers. Calls for service year to date are up 285 from last year. 1/1/19 to 4/24/19 had 5,063 CFS; while 1/1/18 to 4/24/18 had 4,778 CFS.

**Building Inspection:** No report.

**Police and Fire Commission:** Fontaine was not present. Chief Ostrenga reported the annual PFC organizational meeting is going to be held on May 29, 2019.

**10. Next meeting date:** May 22, 2019

**11. Adjournment:** Motion was made by Reed, seconded by Rehberg, to adjourn. Motion approved unanimously at 7:18 pm.