

FINANCE AND PERSONNEL COMMITTEE MINUTES
March 2, 2020

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Acting Mayor Kitslaar at 6:30 p.m.

Present: Council President Andrew Kitslaar and Alderperson Doug Wood

Excused: Mayor Mary K. O'Connor

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, Public Works Director Dan Stephany, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Acting Mayor Kitslaar to approve the Minutes of the February 17, 2020 Finance & Personnel Committee meeting, was carried.

APPEARANCES AND UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

City Administrator Gadow reported the following was approved by the Public Safety Committee and comes at the request of the Police Chief and Assistant Fire Chief Dan Eklof. There was a 3-year program in place to upgrade the VHF radio system, but the plan is to go forward now as a cost savings effort.

A motion by Alder Wood, seconded by Acting Mayor Kitslaar to approve Resolution 20-3-2395 Purchase Approval of Radio System Upgrade, was carried.

Public Works Director Stephany reported the City of Madison is leading the interceptor project. Two bids were received. Monona is responsible for 70% of the flow, so is responsible for 70% of the cost. This will be reviewed by the Public Works Committee on March 4. Bids came in higher than the engineer's estimate. The \$60,000 needed will come from savings from the McKenna Road project. Finance Director Houtakker distributed and reviewed a report and reported costs for the McKenna Road project came in lower than the bid so this project uses some of that savings.

A motion by Alder Wood, seconded by Acting Mayor Kitslaar to approve Resolution 20-3-2394 Amending the 2020 Capital Budget for the 2020 Industrial Drive Interceptor Project, was carried.

Public Works Director Stephany reported seven bids were received for the McKenna Road project. The low bid came in \$446,000 under the estimate, but the engineer did plan high. The work will be done by August before school starts. Finance Director Houtakker reviewed a cost report and stated the City might not have to borrow as much for water and stormwater projects, or could save the funds for next year. Public Works Director Stephany provided information on

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Bridge Road at the request of Alder Wood. Work will start mid-April. The road needs to dry out and road bed work is needed.

A motion by Alder Wood, seconded by Acting Mayor Kitslaar to approve Resolution 20-3-2396 Award of Bid for the McKenna Road Improvement Project, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and he and Public Works Director Stephany answered member's questions.

A motion by Alder Wood, seconded by Acting Mayor Kitslaar to Accept General Fund Accounts Payable Checks Dated February 14, 2020 through February 27, 2020, was carried.

A motion by Alder Wood, seconded by Acting Mayor Kitslaar to adjourn, was carried. (6:44 p.m.)

Joan Andrusz
City Clerk