

**AGENDA**  
**COMMUNITY MEDIA COMMITTEE**  
**Virtual Meeting via Zoom**  
**Thursday July 22nd, 2020**  
**6:00 P.M.**

Community Media Committee Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/83068180612?pwd=UIZkdllVSvhxK0pwdWJhWGpvUGVldz09>

Meeting ID: 830 6818 0612

Password: 4tU42T

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 830 6818 0612

Password: 216042

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of minutes from May 13th Meeting**
- 4. Appearances**
- 5. Unfinished Business**

a. NA

**6. New Business**

- a. 2022 Capital Budget discussion and approval

**7. Reports**

- a. Directors Report
- b. Committee Chair ideas/discussion

**8. Adjournment** -

If you cannot make the meeting, please notify Will Nimmow @ 608-513.6160.

Thank you for your service.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact City Hall at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

**MEETING MINUTES**  
**COMMUNITY MEDIA COMMITTEE**  
**Virtual Meeting via Zoom**  
**Thursday May 13th, 2020**  
**6:00 P.M.**

**1. Call to Order** - Alder Thomas called the meeting to order at 6:03PM

**2. Roll Call** - Eric Redding, Claire Grupe, Amelia Speight, Katy Byrnes Kaiser , Dave Brunner, Joe Martin, Susan Manning, Will Nimmow, Kathy Thomas were all present.

**3. Approval of minutes from February 14th Meeting** - Eric Redding made a motion to approve and Joe Martin seconded the motion.

**4. Appearances** - NA

**5. Unfinished Business**

- a. Consideration of Resolution No 21-4---, Authorizing the Recording and Posting of Public Meetings During the Covid Pandemnic - except during closed sessions.
  - Eric Redding motioned for discussion and Joe Martin seconded the motion.
  - Joe Martin asked to strike item 3 of the resolution as he felt it did nothing to clarify the resolution.
  - Susan Manning clarified the differences between recording live meetings and zoom meetings and the staff needed. Therefore, did not want to support the amendment supported by Joe Martin.
  - Claire Grupe feels the resolution is difficult to interpret as the language as written is a little concerning and perhaps ambiguous.
  - Eric Redding feels this resolution will be null and void nearly as soon as it will be approved by council at their next meeting since meetings will be going back in person very shortly.
  - Alder Thomas felt the committee was over complicating the resolution. Alder Thoms reiterated the resolution only dealt with meetings being recorded through zoom and nothing more. She indicated that the mayor would like this to get through the committee so the city council can move forward with the resolution.
  - Katy Byrnes Kaiser asked for clarification on the role of the committee and whether the committee is strictly advisory to the council.
  - Alder Thomas confirmed that the committee is advisory to the city council.
  - Amelia Speight is concerned that the public is not clearly aware of what the committee is voting on.
  - Alder Thomas reiterated that other communities have made these zoom meetings available and that is where the initial conversations started and would be good for the community.
  - Eric Redding withdrew his motion and Susan Manning also withdrew her 2nd of the motion.
  - Eric Redding made a new motion to approve recording of meetings for those committees who are recording and would end pursuant on when city

council decided on when meetings will go back in person. Committees would not be mandated to record meetings. Claire Grupe 2nd the motion.

- Katy Byrnes Kaiser was not comfortable leaving it up to committees as a subjective decision of whether the meeting gets recorded or not.
- Joe Martin feels that all meetings being held on zoom should be recorded and disseminated onto YouTube.
- Susan Manning agreed but feels there needs to be a termination point. Susan also believes that the committee can support the idea of recording meetings and uploading to YouTube without approving or disapproving the resolution.
- Eric Redding withdrew his motion
- Joe Martin made a motion that all city committees being held on Zoom shall be recorded and posted publicly to YouTube.
- Eric Redding requested a role call vote.
- All members voted for the motion except Eric Redding.
- Eric Redding felt we are passing the buck and would like more conversation on how the process works and how we can serve the community better and be more engaged.

## **6. New Business**

- a. Meet & greet new committee members - All committee members introduced themselves and new members Joe Martin and Dave Brunner were welcomed to the committee.

## **7. Reports**

- a. Directors Report - Will Nimmow gave a preview of the MyMonona E-Newsletter statistics.
- b. Committee Chair ideas/discussion - Alder Thomas would like committee members to share their thoughts about what they would like to achieve with the committee and what things should be agenda items.

## **8. Adjournment** -

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	<b>TOTAL</b>	<b>GO BONDS</b>	<b>TIF</b>	<b>SEWER BONDS</b>	<b>OTHER REVENUES</b>	<b>STORM WATER RESERVES</b>	<b>WATER BONDS</b>
<b>2022 PROJECTS</b>							
Video Production Computer	5,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Video Camera Update (3)	4,500	-	-	-	-	-	-
Video Streaming Update	4,500	-	-	-	-	-	-
Wireless Microphone Update	1,500	-	-	-	-	-	-
<b>Total</b>	<b><u>16,000</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>2023 PROJECTS</b>							
Video Production Computer 3	5,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Radio Remote Equipment	6,000	-	-	-	-	-	-
Video Server Cards	2,400	-	-	-	-	-	-
Streaming Equipment Update	3,000	-	-	-	-	-	-
Wireless Microphone Update	1,500	-	-	-	-	-	-
<b>Total</b>	<b><u>18,400</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>2024 PROJECTS</b>							
Remote Production Updates	4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Radio Station Updates	3,000	-	-	-	-	-	-
Video Server Cards	3,000	-	-	-	-	-	-
Editing Computer Updates	4,500	-	-	-	-	-	-
<b>Total</b>	<b><u>14,500</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>2025 PROJECTS</b>							
Video Production Gear	5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Radito Station Updates	5,000	-	-	-	-	-	-



**City of Monona  
COMMUNITY MEDIA  
CAPITAL IMPROVEMENTS REQUEST FORM**

1. **Project Name:** Video Production Computer
2. **Year Proposed:** 2022                      Rank: 1
3. **Requested By:** William Nimmow
4. **Prepared By:** William Nimmow
5. **Project Description/Justification (briefly indicate the size, location, type of projects or purchases, and time schedule involved in implementation.)**

Our current video production computers are all PC computers, which is not the normal platform for media production. Most professional media is created on the Mac computer platform. Therefore, in 2022 we will continue the process of converting our video production computers to the Mac platform. Mac computers tend to be more stable and have a longer lifespan than PC computers.

6. **Total Project Cost:**            \$5500



**City of Monona**  
**COMMUNITY MEDIA**  
**CAPITAL IMPROVEMENTS REQUEST FORM**

1. **Project Name:** Video Camera

2. **Year Proposed:** 2022 Rank: 2

3. **Requested By:** William Nimmow

4. **Prepared By:** William Nimmow

**Project Description/Justification (briefly indicate the size, location, type of projects or purchases, and time schedule involved in implementation.)**

Our remote production cameras are over 5 years old and are showing signs of deterioration. Therefore, because of the amount of wear and tear on the equipment, we need to continue the process of replacing the gear over the next several budget cycles. This purchase is for one new field camera.

6. **Total Project Cost:** \$3000

**City of Monona  
COMMUNITY MEDIA  
CAPITAL IMPROVEMENTS REQUEST FORM**

1. **Project Name:** Video Streaming Update
2. **Year Proposed:** 2022 Rank: 3
3. **Requested By:** William Nimmow
4. **Prepared By:** William Nimmow

**Project Description/Justification (briefly indicate the size, location, type of projects or purchases, and time schedule involved in implementation.)**

Our video streaming equipment, utilized for remote video streaming, (i.e., community events, meetings, etc.) have now reached 7 years old. Therefore, some of the equipment is not updated with the best technology to connect with facebook, youtube, etc.

6. **Total Project Cost:** \$4500

**City of Monona  
COMMUNITY MEDIA  
CAPITAL IMPROVEMENTS REQUEST FORM**

1. **Project Name:** Wireless Microphone Update
2. **Year Proposed:** 2022 **Rank:** 4
3. **Requested By:** William Nimmow
4. **Prepared By:** William Nimmow

**Project Description/Justification (briefly indicate the size, location, type of projects or purchases, and time schedule involved in implementation.)**

Our 2 wireless microphones are approaching 10 years old and are in need of replacement.

6. **Total Project Cost:** \$1500

