

AGENDA
City of Monona Landmarks Commission
Monona City Hall
5211 Schluter Road, Monona, WI
Remote Teleconference Meeting via ZOOM
Wednesday June 10, 2020
4:30 PM

NOTICE OF ELECTRONIC MEETING

Due to the current state of emergency because of the COVID-19 pandemic, this meeting will be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present. In accordance with Wisconsin law, the meeting will remain open to the public. The public may still attend in person at the location stated in this agenda. However, due to the need to maintain social distancing in accordance with Emergency Order #12 (Safer At Home Order) and the limited physical space available, the public is encouraged and requested to also attend via electronic means. Directions to do so are listed at the bottom of this agenda. Upon reasonable notice, the needs of disabled individuals will be accommodated through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at 608-222-2525.

1. Call to Order
2. Roll Call
3. Approval of Minutes of May 13, 2020
4. Appearances
5. Unfinished Business
 - A. Discussion of 4123 Monona Drive Landmark Documentation
6. New Business
 - A. Review of Draft Requests for Proposals for Professional Services for National Register Nomination
 - B. Discussion of Certified Local Government Grant Nomination Process
 - C. Review of Draft Requests for Proposals for Professional Services for Springhaven Pagoda Roof Repair
 - D. Staff Updates
 - i. Monona Mound Marker
7. Upcoming meetings – July 8, 2020 and August 12, 2020
8. Adjournment

DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting log on through the Zoom program and enter Meeting ID: 868 7604 8618.

You may attend via telephone conference by calling the following phone number:

PHONE NUMBER: 1-301-715-8592 / MEETING ID: 868 7604 8618, FOLLOWED BY #

Please Mute Your Phone When Not Speaking To Ensure Best Possible Audio Quality.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. Agenda Posted 06/04/2020 on the City Hall, Library, and Community Center bulletin boards and on the City of Monona's website, mymonona.com.

MINUTES
City of Monona
Landmarks Commission
Wednesday May 13, 2020

Chair Schilling called the meeting of the Monona Landmarks Commission to order at 4:33 PM.

Present: Chair Kristie Schilling, Ms. Branda Weix, Ms. Mary Murrell, and Ms. Rebecca Holmquist

Absent: Mr. Erik Lincoln, Mr. Rick Bernstein and Ms. Anne Wellman

Also Present: Douglas Plowman, City Planner

Approval of Minutes

A motion by Ms. Murrell, seconded by Ms. Holmquist, for the approval of the minutes of March 11, 2020 carried with no corrections.

Appearances

There were no appearances.

Unfinished Business

A. Discussion and Potential Acceptance of 706 W Dean Avenue Landmark Documentation

Planner Plowman shared that with the State Historical Society being closed due to the COVID-19 pandemic he was unable to gather materials on the properties at 4500 and 5805 Winnequah Road. The materials for 706 W Dean were included in the packet for consideration and potential action. A request had been made of a potential honorary designation for the property given some concerns over the historical integrity of the property. The City Attorney has strongly advised against this given there isn't a specific provision for this in the Historic Preservation Ordinance.

A motion was made by Ms. Murrell, seconded by Ms. Holmquist, to accept the Landmark Documentation for 706 W Dean Avenue.

The motion carried.

New Business

A. Discussion of 4123 Monona Drive – Monona Landmark Property

The Commission requested this be the next property discussed at their March meeting. Materials included in the packet were those from the previous Certificate of Appropriateness application. Chair Schilling stated that a lot of changes seem to have occurred fairly recently. Ms. Murrell raised the discrepancy in year built information between the booklet and the determination of eligibility. The dates ranged from 1888 to 1893. The Commission asked that this be investigated, and suggested contacting Ann Waidelich. Ms. Murrell added that she had wondered if it was the oldest extant home in Monona, but that is the Nichols Farm. Ms. Weix added it may be the oldest lake front property.

Discussion turned to if it was a historic property or historic site. Ms. Holmquist added that the garden and surrounding area were important to the property, especially the Norbertine's. Planner Plowman added that this is listed as one parcel within the assessment data, so that may assist in that decision. Ms. Murrell raised that there may be Native American remains and artifacts on site, although it is not known. Ms. Holmquist added it's proximate to other Mounds so she wouldn't doubt it. Planner Plowman suggested possible remains could be mentioned as part of the

application. Ms. Weix suggested it could be added later when more information is known for certain.

The Commission discussed the architectural significance of the property. Ms. Holmquist shared that architecturally what is remaining isn't eligible, but the Norbertine's history with the property is key, as is the association with Frank Allis. It was shared that there are many interior photographs in newspapers and online that can be included. Ms. Murrell added that this isn't just a farmhouse, it was much grander than that. It was designed for entertaining. Site location and situation is also critical. Ms. Weix added that although the architecture has changed, it is still recognizable and distinctive in the area from both the street and the lake. Ms. Holmquist added that the original windows and doors still remain, making it recognizable to older photographs. Chair Schilling asked about the fireplaces shown in photographs, and consensus was that they still remain although they may be damaged.

B. Discussion of Historic Preservation Month – Monona Walking Tour

Planner Plowman discussed that the Commission had hoped to celebrate Historic Preservation Month by dedicating the Monona Mound Marker. In discussion with Chair Schilling the idea came to mind of a self-guided walking tour of the locally landmarked properties. There is a hand drawn map from 2011, as well as an interactive map on the website. The existing map is usable, and there will be a few design changes to enhance usability. Planner Plowman suggested this be included as an announcement on the website. Ms. Murrell suggested that given the distance it could be a walking or biking tour as May is also National Biking Month. Promotion will be included on the website, WVMO, as well as a press release which can be shared with the Herald Independent.

C. Staff Updates

i. Springhaven Pagoda and Stone Bridge Park

Planner Plowman shared an update on the Stone Bridge Park with the Commission. Discussions continue internally regarding stormwater management at the park, and there are potential opportunities for improvements to be made to the Pagoda at the same time. He asked for direction from the Commission for next steps on the Pagoda. Ms. Holmquist shared that it was to be cast concrete, with as close to replacement as possible. Planner Plowman will draft an RFP for consideration at the June meeting assuming the existing scan can be used for bid purposes.

ii. Certified Local Government Grant – Nominations to National Register

Planner Plowman shared that the MOA was approved at the May 4th City Council meeting. An RFP will be prepared for consideration at the next Commission meeting. We have interested consultants provided by the State Historical Society, and it is expected that applications will be open for a month. Further discussion of the Grant and review criteria will take place at the next meeting.

Upcoming meetings

Upcoming meetings are scheduled for June 10, 2020 and July 8, 2020.

Adjournment

A motion by Ms. Holmquist, seconded by Ms. Murrell, to adjourn carried. (5:39pm)

Submitted by,

Doug Plowman, City Planner