

AGENDA

CITY COUNCIL
MONONA PUBLIC LIBRARY MUNICIPAL ROOM
1000 NICHOLS ROAD
MONDAY, OCTOBER 7, 2019
7:00 P.M.

- A. Call to Order.
- B. Roll Call and Pledge of Allegiance.
- C. Approval of Minutes from September 16, 2019 and September 25, 2019.
- D. Appearances.
- E. Public Hearing. (None)
- F. Consent Agenda.
 - 1. Approval of Applications for 2019/2020 Operator Licenses:
 - a. Elizabeth D. Downey, Mr. Brews Taphouse – Monona
 - b. Cassandra M. Holmes, Mr. Brews Taphouse – Monona
 - 2. Approval of Application for 2019/2021 Operator License:
 - a. Sumandeep S. Handa, Monona Mart
 - 3. Approval of Renewal Application for 2019/2021 Operator License:
 - a. Chris R. Tingley, Snicks Sportsman’s Bar
- G. Council Action Items.
 - 1. Unfinished Business.
 - a. Consideration of Resolution 19-9-2372 Approval to Apply for a Wisconsin Department of Natural Resources Urban Forestry Grant (City Administrator).
 - b. Consideration of Ordinance 9-19-720 Requiring a Three-Way-Stop-Controlled Intersection at Frost Woods Road and Bridge Road (Public Works Committee).
 - c. Consideration of Ordinance 9-19-721 Amending Section 152-1 A. (1) of the Fees, Fines, and Penalties Schedule Regarding Ambulance Transport Fees (Fire Chief).
 - d. Consideration of Resolution 19-9-2373 Supporting Dane County Application to Change the Name of Squaw Bay (Alders Kuhr, Grupe, and Moore).
 - 2. New Business.
 - a. Consideration of Resolution 19-10-2374 Approving the 2020-2024 Capital Improvements Program and 2020 Capital Borrowing (Mayor O’Connor).
 - b. Presentation on Library 2019 Departmental Update (Library Director).

- H. Reports of Committees, Commissions, Boards, Mayor, City Administrator, City Attorney, and Department Managers.
 - 1. Agendas, Supporting Documents, and Minutes are Available on the Monona Web Page – www.mymonona.com.
- I. Appointments.
 - 1. Connie Miley to the Public Safety Committee (effective immediately–April 2020).
 - 2. Ann Tieman to the Police and Fire Commission (effective immediately–April 2020).
- J. Adjournment.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number) Fax: (608) 222-9225 or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.
POSTED October 3, 2019 on the City Hall, Library, and Community Center bulletin boards and on the City of Monona’s website mymonona.com.

MONONA CITY COUNCIL MINUTES
September 16, 2019

The regular meeting of the Monona City Council was called to order by Council President Kitslaar at 7:00 p.m.

Present: Council President Andrew Kitslaar, Alderpersons Jennifer Kuhr, Kathy Thomas, Molly Grupe, and Doug Wood

Excused: Mayor Mary K. O'Connor and Alderperson Nancy Moore

Also Present: City Administrator Bryan Gadow, City Attorney William Cole, Library Director Ryan Claringbole, Public Works Director Dan Stephany, Fire Chief Scott Sullivan, and City Clerk Joan Andrusz

ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

A motion by Alder Thomas, seconded by Alder Grupe to approve the Minutes of the September 3, 2019 City Council meeting, was carried.

APPEARANCES and PUBLIC HEARING

There were no Appearances or Public Hearing.

CONSENT AGENDA

A motion by Alder Wood, seconded by Alder Kuhr to approve the following, was carried:

1. Approval of Applications for 2019/2020 Operator Licenses:
 - a. Brandon A. Blair, Mr Brews Taphouse
 - b. Tracy L. Drill, Tower Inn
2. Approval of Applications for 2019/2021 Operator Licenses:
 - a. Garrett A. Schaefer, East Side Club/Silver Eagle Bar & Grill
 - b. Cashay T. Harris, Speedway – Monona Drive
3. Approval of Renewal Application for 2019/2020 Operator License:
 - a. Caleb T. Krause, Silver Eagle Bar & Grill
4. Denial of Application for 2019/2021 Operator License:
 - a. Charles M.J. Johnson, Buck & Honey's

UNFINISHED BUSINESS

Library Director Claringbole reported the installer will recycle the old carpet based on its condition. The shelf moving company's bid came in \$500 over budget; the Library Board will find the funds for this.

A motion by Alder Thomas, seconded by Alder Grupe to approve Resolution 19-9-2370 Approving a Bid for the Purchase and Installation of Library Carpet. On a roll call vote, all members voted in favor of the motion.

City Administrator Gadow reported the required \$2 million insurance coverage for the Riverfront Park building won't increase the City's expenses but the two additional properties there will. City Attorney Cole reported that if "The Current" property transfers ownership, the new owner will accept the obligations as a subject of the transfer. If the new owner won't agree to the assignment of conditions, the current owner has to keep those obligations. This is very standard language; he has never seen a lease agreement without it. Tenants have no right to knowledge of a lease transfer. The new buyer may contact the City or the City would receive notice at the closing.

A motion by Alder Thomas, seconded by Alder Kuhr to approve Resolution 19-9-2371 Approving a Park Shelter Lease Agreement between the City of Monona and Yahara RFP Phase 1, LLC, was carried.

NEW BUSINESS

City Administrator Gadow provided information on Resolution 19-9-2372 Approval to Apply for a Wisconsin Department of Natural Resources Urban Forestry Grant. This authorizes staff to move forward with a grant application for removal of trees affected by the emerald ash borer. The amount to be requested is unknown but the maximum amount that could be applied for is \$25,000 with a 50% match. Funds are in the Capital Budget. This is a very competitive program that is typically awarded to fund a more plan-based project. Alder Kuhr reported the City of Whitewater received the grant and their application is on their website.

Public Works Director Stephany provided information on Ordinance 9-19-720 Requiring a Three-Way-Stop-Controlled Intersection at Frost Woods Road and Bridge Road. This was based upon resident Curtis Jones's request and recommended by the Public Works Committee by a 4 to 3 vote. Issues include that this type of uncommon intersection usually has either 1 or 3 stop signs; there are now 2 signs. There is difficulty seeing traffic at the curve and drivers don't always use blinkers to signal their intent which creates delays. There will be minimal impact on a nearby driveway. Alder Grupe appreciates that the Committee has heard a resident's concerns. Alder Kuhr reported the City's Engineer, who was present at the meeting, stated the intersection should be either free-flowing or have a 3-way stop.

Fire Chief Sullivan provided information on Ordinance 9-19-721 Amending Section 152-1 A. (1) of the Fees, Fines, and Penalties Schedule Regarding Ambulance Transport Fees. This was requested by the Public Safety Committee for 2020 and is in the Operating Budget. Discussion was started on making the increases effective in 2019, which members supported, but because it wasn't on the Agenda, no action was taken. However, he is able to bring this forward as staff so the new rates could be effective November 1. This brings the City's charges in line, at the median, with area municipalities. The billing company supports this change. There is no increase in the "No Transport" fee, which insurance doesn't cover. Charges for Medicare and Medicaid will not increase; those are paid at a flat rate no matter how much is charged. Increasing fees now will net \$13,000 to \$15,000 and will help with this year's Paid on Premise program and revenue shortages.

Alder Thomas reported the Committee would have proposed the changes be effective immediately if this had been on the Agenda. Alder Wood noted there is a larger fee gap between residents and non-residents than other municipalities. Alder Thomas responded that historically this has been done because Monona residents pay for the service through taxes so deserve a break in fees. The Department has always been compassionate in terms of care and patient's ability to pay.

Alder Kuhr provided information on Resolution 19-9-2373 Supporting Dane County Application to Change the Name of Squaw Bay, distributing a corrected version with the 3rd “Whereas” section restored. Dane County, led by Supervisor Tanya Buckingham, is putting forth an application to the state-level entity for naming and if approved it will go on to a federal agency. This effort was presented by Alder Wood in 2005 and was tabled after public input and comment. At that time 8 people spoke against the change, 4 spoke in favor, and 2 spoke for informational purposes. She read a statement regarding the derogatory nature of the word and the history of sexual violence against women. Alder Grupe stated they tried to be thoughtful and diplomatic in this effort. Alder Moore talked to members of the Ho Chunk Nation; they were comfortable with the choice of Wicawak (We-chow-ek) Bay, which means “muskrat”.

Alder Thomas stated there are differing points of view on the origin of the word “squaw”, but the Ho Chunk have suggested different names so she respects that and the Alder’s efforts. Alder Kuhr reported the Bay was named in honor of an eastern man’s Ho Chunk wife, Sarah Wool, but the word’s meaning has changed. She notes that Ho Chunk don’t name places after people. Alder Grupe stated the word is so inextricably tied to a negative connotation it needs change. Alder Wood thanks the Alders and Supervisor Buckingham for their efforts. Alder Kuhr stated that if this is approved, Squaw Circle will also be re-named. The word “Winnepah” will be addressed in the future; this smaller step needs to be taken first.

REPORTS

Alder Grupe reported there is an event scheduled to say goodbye to Community Resource Officer Jim Reiter on Wednesday from 11:00 a.m. to 1:00 p.m. in City Hall.

Alder Wood reported the Cold Springs Avenue overlook is complete and is worth seeing; all the work was done in-house by City staff.

City Attorney Cole reported the lawsuit brought against the City regarding signs in the right-of-way that were taken out by Code Enforcement was ruled in the City’s favor by the small claims Court Commissioner.

City Administrator Gadow reported the Parks & Recreation Board chose “Grand Crossing” as the name for the Riverfront Park. There is now a 30-day public comment period underway which will be followed by City Council approval.

Council President Kitslaar invited all to go and see the Riverfront Park; it is almost complete. The Tourism Commission grant award applications are due October 1 and will be awarded on October 8.

APPOINTMENTS

There were no Appointments.

ADJOURNMENT

A motion by Alder Kuhr, seconded by Alder Wood, to adjourn was carried. (7:39 p.m.)

Joan Andrusz
City Clerk

MONONA CITY COUNCIL COMMITTEE OF THE WHOLE MINUTES
REVIEW OF 2020-2024 CAPITAL IMPROVEMENTS PROGRAM
AND 2020 CAPITAL BORROWING
September 16, 2019

The meeting of the Monona City Council Committee of the Whole was called to order by Council President Kitslaar at 6:04 p.m.

Present: Council President Andrew Kitslaar and Alderpersons Kathy Thomas, Jennifer Kuhr, Doug Wood, and Molly Grupe

Excused: Mayor Mary K. O'Connor and Alderperson Nancy Moore

Also Present: Finance Director Marc Houtakker, Senior Center Director Diane Mikelbank, Fire Chief Scott Sullivan, Parks & Recreation Director Jake Anderson, and City Clerk Joan Andrusz

ROLL CALL

COUNCIL REVIEW AND DISCUSSION OF 2020-2024 CAPITAL IMPROVEMENTS PROGRAM AND 2020 CAPITAL BORROWING

Council President Kitslaar stated a budget review will be given when Mayor O'Connor returns. Finance Director Houtakker introduced the budget. Alder Wood questioned whether the numerous items moved to the Operating Budget were moved to reduce borrowing or because they should have always been there. Finance Director Houtakker responded they are a combination of both. A Capital item should have at least a 5-year useful life. Alder Thomas expressed concern about items going back and forth between budgets. If expenses increase it will affect what can be done for services, salaries, etc. Alder Wood requests the narrative description of what was taken out.

Senior Center Director Mikelbank reported the 2013 copy machine has no maintenance plan and needs to be replaced. The Senior Citizens' Committee recommended a color copier. Gordon Flesch provided a good deal but Operating expenses will go up with the per page charge. The Friends group does their copying at City Hall and pays for copies there. When done at the Center their payments will offset costs. Finance Director Houtakker reported the Donation account is used for sustainability purchases. The scanner is being moved to the IT budget.

Fire Chief Sullivan reported the only item left in the Fire Capital Budget is personal protection equipment. The thermal imaging camera was moved to Operating, but should be in Capital because one is needed every 10 years.

Finance Director Houtakker reviewed EMS Fund Balance use with the new rate increase. Fire Chief Sullivan reviewed Capital Budget items including a defibrillator, equipment bags, batteries, and tires.

Recreation Director Anderson reported in the Parks budget that Stonebridge Park design includes phosphorus reduction. This project is eligible for the Reach 64 stormwater grant which the Public Works Committee will discuss. The Woodland Park trail project is in the budget. Jon and Peggy Travers continue to volunteer. Park flood damage repair was reduced by Mayor O'Connor. In-house work couldn't be done due to the winter and spring weather. Bare minimum work would be turf restoration. Finance Director Houtakker reported staff is still working with FEMA so the City may get funds for shoreline work. Recreation Director Anderson reported Ahuska Park parking lot and tennis court lights need replacement; bicycle parking and a waiting area will be added. Park tree removal and replacement

has increased due to the emerald ash borer. There are not as many replacements; these require additional maintenance. Oak wilt is also an issue; treatment options will be researched. The safety factor is the priority. Three final park sign replacements will complete that City-wide project.

Council President Andrew Kitslaar reported Mayor O'Connor wants a comprehensive park plan before the Winnequah Park parking lot on Healy Lane is replaced. Recreation Director Anderson stated he wants the electric vehicle added back into the budget. It is needed for moving staff and supplies between locations. Finance Director Houtakker stated park work done in-house without hiring outside staff is considered an Operating expense. Alder Wood questioned the Riverfront Park art RFQ delay. He is concerned the park will be open for two years without art. Council President Kitslaar reported Mayor O'Connor wanted to see how the park is used. Dane County may have a grant or there may be other fund raising possibilities. City Administrator Gadow reported a Dane County Arts grant could be awarded and there could be a budget amendment for matching funds. Alder Thomas stated a sponsor should be found for the art project. The recently dedicated Whitehorse project was largely funded from other sources.

Recreation Director Anderson reported in the Community Center budget that staff and the Park and Recreation Board want building security upgrades because of the change in use for children's programs. Random people come into the building. A bubbler will be added to the Main Hall. Alder Wood stated there is concern about limiting or closing off public access to a public building, an unintended consequence of the Afterschool Program. Other ways should be looked at other than getting "buzzed in". Recreation Director Anderson reported the building would only be closed during the program time. The elevator is always assessable. Alder Kuhr stated people are becoming accustomed to security measures in this day and age. Recreation Director Anderson reported the women's restroom upgrade project is the counter top, sink, and lighting. If it is to be kept for 15 years, the Community Center needs a plan for investing in building upgrades to allow staff to plan and prioritize improvements over the short- and long-term.

Recreation Director Anderson reported in the Pool budget the locker room floor replacement has been held off for one year. It needs a slip-resistant epoxy coating. The pump room door needs replacement and pump repair and replacement is needed for coverage in case of failure. Deck furniture replacement is done on a schedule.

Finance Director Houtakker stated Mayor O'Connor's number one priority is to keep costs down to pay for the new Public Safety building. She will talk about this at the next meeting. There is a placeholder in the budget for land purchase.

ADJOURNMENT

A motion by Alder Grupe, seconded by Alder Wood to close the Committee of the Whole, was carried. (6:53 p.m.)

Joan Andrusz
City Clerk

MONONA CITY COUNCIL COMMITTEE OF THE WHOLE MINUTES
REVIEW OF 2020-2024 CAPITAL IMPROVEMENTS PROGRAM AND
2020 CAPITAL BUDGET BORROWING
September 25, 2019

The meeting of the Monona City Council Committee of the Whole was called to order by Mayor O'Connor at 5:49 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Jennifer Kuhr, Molly Grupe, Doug Wood, and Andrew Kitslaar

Excused: Alderperson Nancy Moore

Absent: Alderperson Kathy Thomas

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, Media Director Will Nimmow, Police Chief Wally Ostrenga, Lt. Sara Deuman, Lt. Curt Wiegel, Library Director Ryan Claringbole, Public Works Director Dan Stephany, Project Manager/GIS Specialist Brad Bruun, and Director of Administrative Services Leah Kimmell

Finance Director Houtakker presented an overview of the capital borrowing. He explained that the goal of this year's plan was to limit borrowing to \$2 million–\$2.5 million in order to keep costs down for a possible new public safety facility, as well as for any future TIF projects, future capital projects, or emergency spending. Director Houtakker also reviewed the projects which were removed or moved from the 2020 budget. Two projects were added: an anti-idling pilot for a police cruiser and a pedestrian flash beacon for the Schluter Beach area.

Media Director Will Nimmow reviewed his capital requests:

- \$4,500 for a new production computer for video editing
- \$2,000 for updates to the audio production computer equipment
- \$1,000 for various studio equipment like cables, microphone stands, and clips
- \$3,000 for a video switcher in order to replace it before it fails.
- \$5,000 for a replacement field camera. The current cameras are all 6 years old and showing wear. (He highlighted the duct tape patching on the camera in the room.) Director Nimmow will be rotating replacements into the next several budgets in order to get them onto a replacement schedule. Director Nimmow added that the school district also contributes to some new equipment purchases.

Police Chief Wally Ostrenga presented his capital requests. Lt. Deuman and Lt. Wiegel were also in attendance to answer questions.

- \$55,000 for the purchase of one new police cruiser, plus equipment for the new squad: \$6,250 for squad video, \$13,750 for 3 radios (2 for the new squad and one for an administrative vehicle), \$6,250 for a squad laptop and components, and \$3,000 for a squad radar unit. Chief Ostrenga stated that the standard life span of a patrol car is 4–5 years and 100,000 miles. The new squad will be a hybrid vehicle and will take six months from its order date before its ready for service.
- \$5,700 for the replacement of two (2) TASERs. This is a standard replacement; the department replaces TASERs on a continuous cycle with each TASER replaced after 7–10 years.
- \$21,662 for the replacement of three (3) portable radios plus a fourth for a spare.

For the dispatch center, the department requests:

- \$20,000 to upgrade the records management system. This system is used by the MPSIS multijurisdictional group of Monona, Fitchburg, Middleton, Sun Prairie, and Verona and must be replaced by 2021 in order to comply with the FBI's mandate that all agencies must switch to incident-based crime reporting.

- \$105,000 to upgrade the VHF radio system used primarily by the fire and public works departments. This system hasn't been updated in 25 years. Funds which were budgeted in 2019 to upgrade the phone line wire connections from copper to microwave haven't yet been spent until a commitment for this project to replace the entire system is received. The project is currently being planned to be completed over 3 years, but doing the project all in one year would result in a \$22,000 savings.
- \$16,000 to replace some of the older analog cameras throughout the city. The city currently has over 50 cameras at various locations, and 14 of those cameras are analog versions which must be phased out over the next few years. Each camera costs \$1,500-\$1,900 to replace.

Library Director Ryan Claringbole presented his capital budget requests:

- \$19,115 to replace three (3) self-check machines. Tech support is no longer available for the current machines. A new vendor, Envisionware, will be used for the new machines.
- \$3,500 to make three (3) restrooms gender-neutral. Director Claringbole stated this is in response to safety concerns (locks were recently added to address safety), as well as the library's desire to remain on top of current trends where we are seeing gender-neutral restrooms more commonly. New countertops and another baby-changing station will also be added.
- \$12,224 to replace furniture. Director Claringbole stated that he is looking to replace 18 chairs which are original to the library's addition (which is now 17 years old). A survey of patrons was solicited for the Library's strategic planning process and revealed that the number one response to how to improve the facility was to replace the old seating.

Alder Wood clarified, and Director Houtakker confirmed, that the restrooms and furniture replacement projects will be funded from the Library's fund balance. This will leave \$115,000 in the Library's fund balance after these purchases. The Library's policy is to have 10% of its operating budget in fund balance at all times.

Public Works Director Dan Stephany presented his capital budget requests:

- \$434,000 for the reconstruction of Monona Drive, from Broadway to the Beltline. This project is a 50/50 cost share with Dane County, and the \$434,000 is the City's share. The reconstruction will include the Monona Drive / Broadway intersection.
- \$733,000 for the replacement of the Pirate Island bridge. \$679,000 of the total cost of this project is eligible for grant funding.
- \$1,746,300 for the reconstruction of McKenna Road from Dean Avenue to just south of the 5-way intersection at Greenway Road. This project has been on hold since 2016. A public information meeting is scheduled for October 22, and notices of this meeting have been sent to the affected residents.
- \$20,000 for South Winnequah Road engineering. This project is being pushed back one year, but this funding is being requested to research the suggestion of making South Winnequah Road a one-way street, as well as for meetings and communication with the engineers and possible changes to the project design.
- \$58,000 for street maintenance and repair. Director Stephany stated that, due to budget constraints this year, he has requested far less for 2020 road repair than his usual \$300,000 request, but will return to a \$300,000 request for 2021.
- \$75,000 for the removal of ash trees in the street right-of-ways. Director Stephany stated that ash trees were hit hard this year by the Emerald Ash Borer. There are currently 147 ash trees that are ready for removal right now, and we'll see more next year. Director Stephany estimates we can remove 75-100 trees for this amount; cost per tree is based on the size of the tree. A similar funding request will come in 2021 as the ash trees continue to die.
- \$25,000 for the replacement of right-of-way trees. Director Stephany stated that he's keeping this budget line item at \$25,000 for now, but we won't be able to keep up with replacing the ash trees that we remove with this amount of funding. He believes we should see what our landscape looks like in 2021 and 2022 and then have the Council decide how they want to proceed with funding the

replacement of ash trees. The cost of a single right-of-way tree is \$250–\$850, depending on the species, size, and quantity purchased, as well as whether the planting is contracted or completed by our staff. The Mayor and City Administrator are working on a policy to allow donations for the purchase of new trees. Alder Kitslaar also discussed the possibility of saving money by purchasing and planting very small trees in park spaces like Ahuska, Three Meadows, Waterman, etc. to grow bigger until they're replanted in right-of-ways.

- \$14,000 for a rapid-flash beacon on Winnequah Road at Schluter Beach. Director Stephany explained this equipment will be solar-powered and operate like the one in front of City Hall. Alder Grupe asked how it is determined where these will be placed. Director Stephany explained that it's determined by hazard. Alder Kitslaar asked about a parking restriction in this area, on the curve of Winnequah Road near Monona Motors. Director Stephany stated that the Public Works Committee has looked at this exact area several times and has not recommended a stop sign or parking restrictions, but this area would be a good place for a speed table. Speed tables, however, are expensive at \$30,000–\$40,000 for the construction of one.
- \$50,000 for the painting of the white water tower. Director Stephany said that it's critical to do this project now because waiting any longer will result in needing to sandblast the tower before painting. The inside of the tower was painted a few years ago and paid for by the cell phone companies whose equipment caused damage to the tower.
- \$311,000 for upgrading half of the City's water meters in 2020 (the other half in 2021) to a smart meter system in which residents can monitor their water usage and detect leaks in real time. This upgrade will result in an annual increase to the operating budget of \$10,192. However, Director Stephany believes this expense will be offset by the ability to catch leaks much sooner and the elimination of staff time needed to read the meters.
- \$139,100 for contracted meter installation and cross connection survey. The installation of the new meters would be contracted. The last time the City upgraded its meters, staff did the installations and the project took 8 years to complete. The DNR requires that a survey for cross connections be done every 10 years, so this survey would be done at the same time as the new meter installations.
- \$130,000 for final engineering to Gateway Green storm main improvements. The storm main in this area on Gateway Green is too small for the amount of storm water flowing to this area, resulting in street flooding, as well as flooding on private property. This project would upsize and replace the main that runs between Gateway Green and Sylvan Lane, then use the existing curb and gutter on Sylvan Lane to move the water out to Pirate Island. Construction of this project would occur in 2021.
- \$100,000 for Reach 64 engineering. This is phase 1 of the Reach 64 improvements which focuses on Stonebridge Park and engineering systems to treat stormwater before it goes into the lake.
- \$9,000 for Reach 64 grant application assistance. Alder Kitslaar suggested that the Public Works Committee consider a joint meeting with the Parks and Recreation Board to help them understand Reach 64 and the potential impacts it will have on our parks. Alder Kuhr requested that the Landmarks Commission also be included in any future meetings.
- \$30,000 for annual storm main repairs. This money is used for repairing or replacing corrugated metal pipes, catch basins, and manholes.
- \$588,500 for replacement of sanitary sewer interceptor on Industrial Drive. Madison is leading this project, but Monona is responsible for 70% of the cost of replacement since we use 70% of the pipe's capacity. Replacement is necessary because the pipe is in poor shape with a lot of I/I. The project was bid in 2018 and came in significantly over budget, so Madison will rebid the project for 2020. Once replaced, MMSD will take over the pipe.
- \$18,000 for the replacement of switch controllers on six (6) generators. This is a proactive project to replace these switches due to industry failures of that controller. Director Stephany suggests it's better to proactively replace the controllers rather than wait for them to fail with the risk of fire.
- \$50,000 for sewer main improvements. A study to identify areas of I/I in our sewer mains was previously conducted. This project will fund engineering to target repairs or replacements to the first areas of mains which are in the worst condition based on the findings of the study.
- \$25,000 for sanitary sewer repairs. This is an annual project to fund emergency repairs.

- \$51,200 for the replacement of a John Deere tractor. Our current 2007 model is undersized for what we need and can't handle heavy loads. Staff would like to replace it with a mini loader which can better navigate smaller spaces and better handle heavier loads. The main use of this equipment will be for snow removal at the new riverfront development, since the angled parking spaces have no snow storage capacity. Alder Wood asked if Director Stephany has budgeted too tightly, based on the trade-in value of the current 2007 model. Director Stephany said the trade-in value is a hard number, and he added 3% to the quoted price for budget purchases. Alder Kitslaar asked if there are any hybrid vehicles available. Director Stephany replied that they are not yet seeing hybrid alternatives in this class of vehicles.
- \$6,500 for the purchase of a sewer camera. Right now, the crew rents a camera when they need to use one, 6-8 times per year. Director Stephany said the rental cost is \$100-\$150 plus travel time for each rental. At this rate, the cost of the camera purchase would be recouped in 2-3 years.

Project Manager Brad Bruun presented the capital budget requests for building improvements:

- \$282,000 to complete phase 2 of HVAC improvements at the Library, City Hall, and Community Center. This includes software replacement for the HVAC system controls at all 3 buildings. The new software will bring all 3 buildings onto the same software interface and allow changes to the system to be made remotely. Phase 2 will also include the replacement of a rooftop unit at the Library which is currently operating at only 71% of its capacity. Two other necessary projects include duct cleaning and the addition of a commercial-sized hot water heater. Budgets will be reviewed after final invoices are received for this year's projects to determine whether these two projects can be done this year with unspent 2019 funds.
- \$35,000 to replace the fluorescent lighting at the Public Works Garage with LED lights. The garage is the last of the City buildings to receive a lighting upgrade to LED.

Administrative Services Director Leah Kimmell presented the capital budget request for IT equipment (included in the Administration budget):

- Upgrades or replacements for all computers currently running Windows 7, since Windows 7 will no longer be supported beginning in January 2020.
- Upgrades to 6 public computers at the Library. All of the Library's public computers will now be included on the City's master computer replacement schedule to ensure that those replacements are happening regularly.
- A new printer/copier/scanner for the Library.
- Several additional phones for the Parks and Recreation department in order to handle the increased summer call volume.
- A projector for the City Hall conference room.
- A new switch for the Municipal Room.
- The total for all of these requests is \$31,610 for 2020.

Also in the Administration budget, City Administrator Bryan Gadow presented a request for \$5,000 for a pilot program to retrofit one police cruiser with an anti-idle management system.

Mayor O'Connor asked if there were any additional questions or comments from the Council. Alder Grupe stated that the Senior Center is very pressed for space since Main Hall at the Community Center has limited availability for programming in order to accommodate afterschool care and summer camps for children. The Senior Center is looking for accessible community spaces in which to hold classes and she requests that anyone with available community spaces contact the Senior Center. She also requests that future conversations regarding reallocation of spaces be more global in nature and include all affected departments.

Alder Wood noted that office furniture for the police department was removed from the capital budget in anticipation of a new public safety building in the future. He suggested that the City check SWAP for furniture that can be used in the interim.

Finance Director Houtakker requested that any budget amendments be forwarded to him by Oct. 2 for inclusion in the Oct. 7 meeting packet.

A motion by Alder Wood, seconded by Alder Kitslaar to close the Committee of the Whole, was carried. (8:15 p.m.)

Leah Kimmell
Director of Administrative Services

DRAFT

**Resolution No. 19-9-2372
Monona Common Council**

**APPROVAL TO APPLY FOR A WISCONSIN DEPARTMENT OF NATURAL
RESOURCES URBAN FORESTRY GRANT**

WHEREAS, the City of Monona is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and,

WHEREAS, the City of Monona attests to the validity and veracity of the statements and representations contained in the grant application; and,

WHEREAS, the City of Monona requests a grant agreement to carry out the project.

NOW, THEREFORE, BE IT RESOLVED that the City of Monona will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

BE IT FURTHER RESOLVED that the City of Monona will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the City Administrator, its official or employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Adopted this _____ day of _____, 2019.

BY ORDER OF THE CITY COUNCIL CITY
OF MONONA, WISCONSIN

Mary K. O'Connor
Mayor

ATTEST:

Joan Andrusz
City Clerk

Requested By: City Administrator

Council Action:

Date Introduced: 9-16-19

Date Approved: _____

Date Disapproved: _____

To be approved at
10/7/2019 City
Council Meeting

**Ordinance No. 9-19-720
Monona Common Council**

**AN ORDINANCE REQUIRING A THREE-WAY-STOP-CONTROLLED
INTERSECTION AT FROST WOODS ROAD AND BRIDGE ROAD**

WHEREAS, Monona Code of Ordinances has adopted Wisconsin State Statute 346.46 regulating vehicles stopping at stop signs; and,

WHEREAS, the current intersection of Frost Woods Road and Bridge Road is not a properly controlled intersection, where one through road approach is controlled with a stop sign and the road that dead ends is controlled with a stop sign; and,

WHEREAS, proper configuration would have the road that ends controlled with a stop sign and both approaches from the through road having no stop signs, or all three approaches to the T intersection should be controlled with stop signs; and,

WHEREAS, the resident request for this change was discussed at the September 4, 2019 public works committee meeting, along with several pedestrian and vehicle safety related concerns, and the committee recommends changing the intersection to a three-way stop sign controlled intersection; and,

WHEREAS, the Common Council finds it to be in the interest of public safety, and to properly configure the T intersection to a three-way stop-controlled intersection.

NOW, THEREFORE, the Common Council of the City of Monona, Dane County, Wisconsin, do ordain as follows:

SECTION 1. Vehicles approaching from all three approaches to the south intersection of Bridge Road and Frost Woods Road shall stop at the intersection in accordance with section 346.46 of the Wisconsin Statutes.

SECTION 2. City staff is directed to take all action necessary to implement this ordinance, including the installation of appropriate signage consistent with practices specified in the Manual of Uniform Traffic Control Devices.

SECTION 3. This Ordinance shall take effect upon passage and publication by law, and upon completion of the reconstructed intersection.

Adopted this _____ day of _____, 2019.

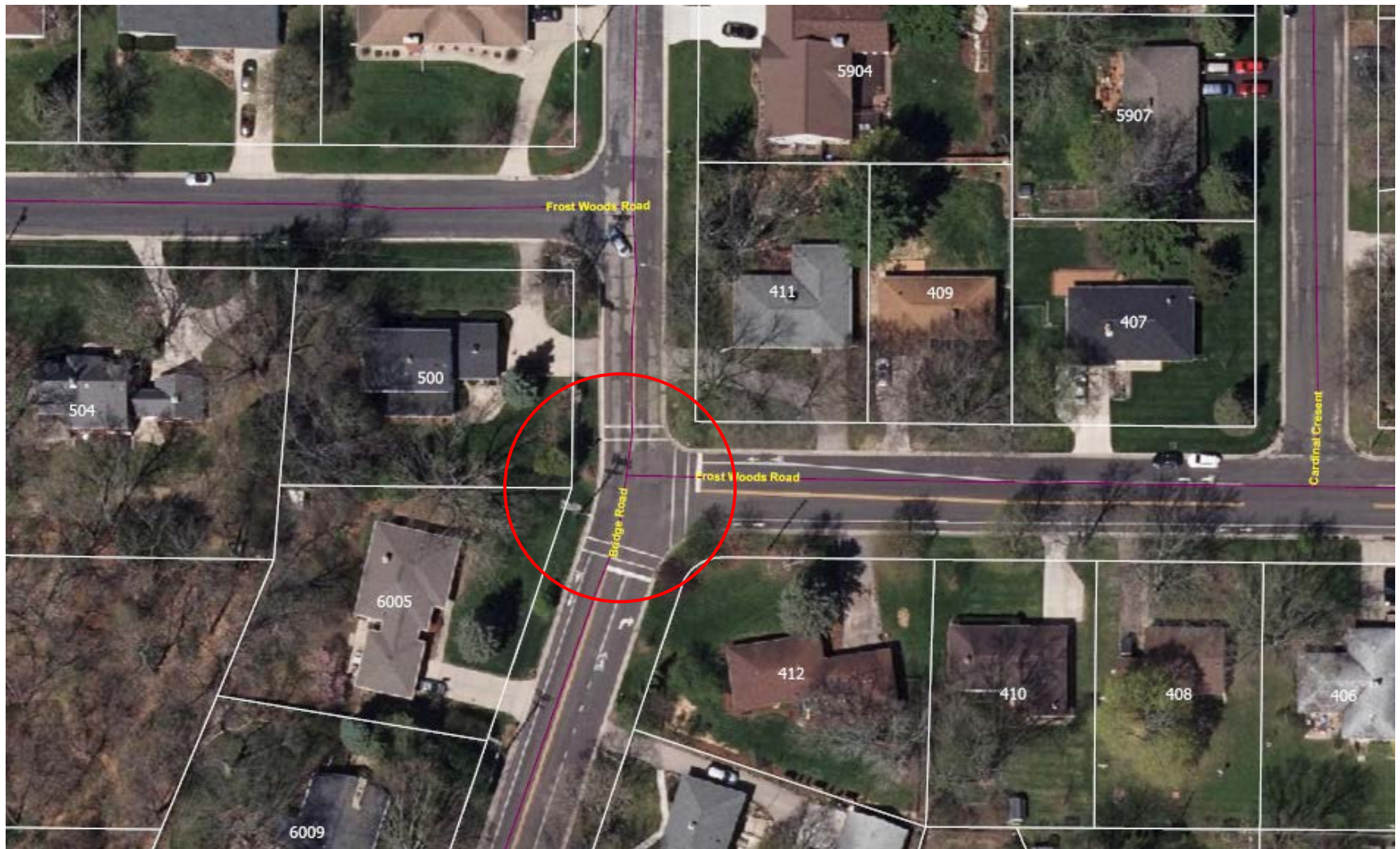
BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Mary K. O'Connor
Mayor

ATTEST:

Joan Andrusz
City Clerk

Requested By: Public Works Committee 9/4/19
Drafted By: Dan Stephany, Public Works Director
Approved As To Form By: William S. Cole, City Attorney – 9/12/19



**Ordinance No. 9-19-721
Monona Common Council**

**AN ORDINANCE AMENDING SECTION 152-1 A. (1)
OF THE FEES, FINES, AND PENALTIES SCHEDULE
REGARDING AMBULANCE TRANSPORT FEES**

WHEREAS, the Common Council finds that it is reasonable and necessary to charge for services provided by the City of Monona; and,

WHEREAS, the Common Council finds that from time to time, it is necessary to increase the fees for service with the cost of inflation.

NOW, THEREFORE, the Common Council of the City of Monona, Dane County, Wisconsin, do ordain as follows:

SECTION 1: The Fees, Fines and Penalties Schedule is hereby amended as follows:

Section	Description	Dollar Amount
152-1 A. (1)	Base transport fee- Resident	625.00 \$1,000.00
	Base transport fee – Non-Resident	1,000.00 \$1,400.00

SECTION 2: This ordinance shall take effect upon passage and publication as provided by law.

Adopted this _____ day of _____, 2019.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Mary K. O'Connor
Mayor

ATTEST:

Joan Andrusz
City Clerk

Requested By: Fire Chief Scott Sullivan
Approval Recommended By: Staff

Council Action:

Date Introduced: 9-16-19

Date Approved: _____

Date Disapproved: _____

	<u>Resident Fee</u>	<u>Non Resident</u>	<u>On Scene Care</u>	<u>No Transport Mileage</u>	
Monona current base rate	\$625.00	\$1000.00	\$175.00	\$125.00	\$19
Monona Proposed base rate	\$1000.00	\$1400.00	\$250.00	\$200.00	\$22

Other Dane County Paramedic Services Rates

Middleton EMS	\$1350.00	\$1350.00	\$450.00	\$450.00	\$23
Deer-Grove EMS	\$1300.00	\$1400.00	\$350.00	\$350.00	\$22
Madison Fire	\$1200.00	\$1200.00			
Fitch-Rona EMS	\$1100.00	\$1200.00	\$150.00	\$150.0	\$22
Sun Prairie EMS	\$1500.00	\$1700.00	\$400.00	\$400.00	\$22
Town of Madison	\$900.00	\$1000.00	\$200.00	\$200.00	\$19

Other Basic/Advanced Services Rates

Cambridge EMS	\$1360.00	\$1460.00	\$150.00	\$150.00	\$22
Marshall EMS	\$1000.00	\$1000.00	\$300.00	\$300.00	\$25
Waunakee EMS	\$1050.00	\$1100.00	\$300.00	\$300.00	\$18
Sauk Prairie EMS	\$900.00	\$1000.00	\$300.00	\$300.00	\$18
District One EMS	\$800.00	\$900.00	\$100.00	\$100.00	\$19
Lodi EMS	\$900.00	\$1000.00	\$300.00	\$300.00	\$22

Hello Chief,

Allow me to address the billing-related questions from your public safety commission, and then to provide the potential additional revenue from the rate increase you requested.

1. What does Medicare pay?
 - *Medicare only considers two ambulance service categories for payment: the Base Rate charge and the Loaded Mileage charge; all other supplies/drugs/procedures are not separately payable from Medicare.*
 - *As to how much Medicare pays, Medicare does not pay what is charged. Medicare “allows” a pre-determined dollar value for every medical procedure code that could be billed to Medicare, and then covered services are paid at 80% of that amount. For example, the Medicare allowable amount for procedure code A0427 (advanced life support level 1 emergency ambulance transport) is \$432.15 for an urban ambulance supplier. Medicare will then pay 80% of that amount (\$345.72) and the remaining 20% (\$86.43) is billed to the patient or the patient’s secondary insurance. Any charged amount above the Medicare allowable amount must be written off by federal Medicare law.*
2. When was the last time we increased transport and non-transport fees?
 - *Transport fees were last increased on 1/15/2015. Non-transport fees have not changed since 2010.*
3. Is there a formula departments use to calculate transport rates? If not how do we determine a fair price?
 - *Each department uses their own criteria in determining ambulance fees. Factors such as costs of providing the service, regional comparisons, and insurance reimbursement are often considered.*

Per your instructions, I have determined what potential additional annual revenue could be generated with increases to your transport base rate charges and loaded mileage charge. I have provided three different fee options for each category (ALS base rate, BLS base rate, Loaded Mileage) so you may determine what level of increase (if any) is appropriate for your department.

It is important to note that there is no additional revenue that can be generated from a rate increase from either Medicare or Medicaid; your department already charges higher than the Medicare allowable amounts, and Medicaid payment amounts, on your base rates and loaded mileage. Therefore, patients with Medicare or Medicaid (those over 65, disabled, etc) will not see any increased out-of-pocket costs with a rate increase. All potential additional annual revenue would come from commercial insurance, patient co-pays associated with commercial insurance, and from patients without insurance.

Allow me to emphasize that these projections are estimates based on the historical run volume, payer mix, collection rates, and services provided to patients with 2018 dates of service. If any of those factors change, revenue projections would also likely change. Unforeseen factors such as changes in reimbursement from insurance, or changes in state and federal health care laws, may also affect overall revenue.

In order to provide a conservative estimate of potential additional annual revenue, all BLS base rate revenue projections are based off the resident BLS base rate, and all ALS base rate revenue projections are based off the resident ALS1 base rate. Currently, both rates are the same: \$625.00.

In summary, depending on where you choose to increase rates, you can potentially generate between \$20,000 and \$75,000 in additional annual revenue using the rate increases displayed in the graph below. Please contact me if you have any questions or concerns.

BLS Base Rates		<i>Current BLS Resident Base Rate: \$625.00</i>			
	New Rate	Potential Additional Annual Revenue			
	\$725.00	\$8,908.00			
	\$825.00	\$17,818.00			
	\$1,000.00	\$33,408.00			
ALS Base Rates		<i>Current ALS1 Resident Base Rate: \$625.00</i>			
	New Rate	Potential Additional Annual Revenue			
	\$725.00	\$10,236.00			
	\$825.00	\$20,473.00			
	\$1,000.00	\$38,386.00			
Loaded Mileage Rates		<i>Current Loaded Mileage Rate: \$18.00 / loaded mile</i>			
	New Rate	Potential Additional Annual Revenue			
	\$19.00	\$1,022.00			
	\$20.00	\$2,046.00			
	\$22.00	\$4,094.00			

Sincerely,

Eric Kiefer

Marketing Director
 EMS Medical Billing Associates
 Cell: 414-793-3741
 Office Direct: 262-512-3259
 Email: eric.kiefer@emsmedicalbilling.com
 Web: www.emsmedicalbilling.com

Resolution No. 19-9-2373
Monona Common Council

**RESOLUTION SUPPORTING DANE COUNTY APPLICATION TO CHANGE THE
NAME OF SQUAW BAY**

WHEREAS, the City of Monona occupies part of the ancestral lands of the Ho-Chunk Nation, formerly known as the Wisconsin Winnebago Tribe; and,

WHEREAS, we acknowledge this occupation, and value and celebrate the historical significance of these lands for the Ho-Chunk Nation, and,

WHEREAS, we acknowledge that some names once assigned by local officials are offensive to the Ho-Chunk Nation; and,

WHEREAS, the Southeast corner of Lake Monona, Squaw Bay, is one such name; and,

WHEREAS, members of the Ho-Chunk Nation were known to excel as fur trappers when this land was their land; and,

WHEREAS, the muskrat, one animal trapped, remains highly revered and celebrated by the Ho-Chunk Nation; and,

WHEREAS, in 2005, the Ho-Chunk Nation Traditional Court recommended renaming Squaw Bay "Muskrat Bay," and this recommendation was not fulfilled; and,

WHEREAS, muskrat in the Ho-Chunk language is Wiicawak (We-cha-wuk); and

WHEREAS, representatives from the Ho-Chunk Nation have been informed of this name changing effort and are supportive; and,

WHEREAS, twenty-two (22) Dane County Supervisors have sponsored a similar Resolution (2019 RES-235; Attachment A) supporting the changing of the name of Squaw Bay to Wiicawak Bay; and

NOW, THEREFORE, BE IT RESOLVED, that the Monona City Council requests the Dane County Department of Planning and Development to make application to the Wisconsin Geographic Names Council by October 1, 2019 to change the name of Squaw Bay to Wiicawak Bay.

BE IT FINALLY RESOLVED that the Monona City Council supports the application to the Wisconsin Geographic Names Council and the U.S. Board of Geographic Names to change the name of Squaw Bay to Wiicawak Bay.

Adopted this _____ day of _____, 2019.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Mary K. O'Connor
Mayor

ATTEST:

Joan Andrusz
City Clerk

Approval Recommended By: Alders Kuhr, Grupe, and Moore

Council Action:

Date Introduced: 9-16-19

Date Approved: _____

Date Disapproved: _____

**Resolution No. 19-10-2374
Monona Common Council**

**APPROVING THE 2020-2024 CAPITAL IMPROVEMENTS PROGRAM AND
2020 CAPITAL BORROWING**

WHEREAS, the City Council has considered a Capital Improvements Program Budget for 2020–2024 as prepared by the Mayor and City Administrator in cooperation with Department Managers and in consideration of recommendations by the various Boards, Committees, and Commissions.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Monona, Dane County, Wisconsin, that the 2020-2024 Capital Improvements Program Budget and the 2020 Capital Borrowing are hereby adopted.

Adopted this _____ day of _____, 2019.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Mary K. O'Connor
Mayor

ATTEST:

Joan Andrusz
City Clerk

Council Action:

Date Introduced: 10-7-19

Date Approved: _____